



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2023-01-26

Subject: Shuffleboard Group Meeting Results

Recommendation:

That West Elgin Council hereby receives the report from L. Gosnell, Manager of Operations and Community Services; and

That West Elgin Council hereby consider an annual fee for Municipal Programs that would provide a discount opposed to paying \$3 per individual attendance.

Purpose:

To provide a report on the meeting between members of the Rodney Shuffleboard Group, Lee Gosnell, Manager of Operations and Community Services, and Brittany Jessome, acting Recreation Coordinator, and develop a resolution for the Rodney Shuffleboard Group Recreation Centre rental fees.

The decision made by Council will become the discount model the Municipality will apply to all Municipally run programs.

Background:

The Rodney Shuffleboard Group has been using the Main Area at the Rodney Recreation Center twice weekly for two hours at a time. In the past, West Elgin Council made the decision to waive the rental fees but required the Shuffleboard Group to pay an annual premium for Facility Insurance. The Rodney Shuffleboard Group submitted a Waiver of Fees request for the 2023 season, which was presented at the Regular Meeting of Council on December 19, 2023. West Elgin Council passed **Resolution No. 2022- 433**, approving the waiver of fees for only the month of January 2023, requiring the Rodney Shuffleboard Group to pay rental fees for the remainder of 2023. Staff met with the Group to discuss options for the Shuffleboard Group's continued use of the facility. It was suggested that Shuffleboard be run as a Municipal Program. As per our Fees and Charges By-Law, this would require each participant to pay \$2 per event (proposed increase to \$3 in 2023 Fees and Charges). The Rodney Shuffleboard Group has requested the consideration of an annual premium to be charged at the beginning of each season that would provide for a discount from the total amount that would be paid if they followed the Fees and Charges By-Law. If it were adopted as a Municipally Run Program, they would not need to pay the annual insurance premium, and the Municipality would be responsible for equipment provisions when requested.

The annual premium will be applied regardless of the date a member begins attending, until the break-even point which would occur after the number of free games have been missed. If a member joins at that point, it would be more cost effective for that participant to pay per use.

Financial Implications:

The Rodney Shuffleboard Group has reported that they have 16 participants on a regular basis. If we took the proposed 2023 Fees and Charges fee of \$3/attendance and multiplied that by the number of dates they played which would be 77 dates according to the attached proposed contract, each participant would be paying \$231 for the year. We would then multiply that total by the 16 reported participants, to ascertain what the approximate revenue would be for the year.

$$\begin{array}{r}
 \$3/\text{person} \\
 \times \quad 77 \text{ dates} \\
 \hline
 = \quad \$231 \\
 \times \quad 16 \\
 \hline
 = \quad \mathbf{\$3,696}
 \end{array}$$

If the Rodney Shuffleboard Group decides to continue as a privately run program, the fee for the rental of the Main Area is \$30/hr (or \$60/date as they rent for 2 hours at a time) + applicable taxes. If we multiply the \$60/rental by the total for the 77 dates in the proposed contract plus applicable taxes, their rental for the year would cost \$5220.60. They would also need to pay the annual facility insurance premium. Last year, the fee was \$125. That would equal a total of **\$5345.60**.

In summary, running Shuffleboard as a Municipal Program would save the Rodney Shuffleboard Group a total of \$1,649.60, as opposed to renting the facility as a private group.

Regarding the requested discount, we have proposed taking a 10% discount off the annual rate of \$231/person as a Municipally run program. This would reduce the annual fee to \$207.90, a total of \$23.10 reduced from the annual fee. This would be the equivalent of 7 free dates. See the table below for additional discount options.

Proposed Discount Options				
Discount %	Reduced Amount	Total Fee After Discount	# of Free Games	Total Annual Revenue (based on 16 players)
0%	\$0	\$231	0	\$3,696
10%	\$23.10	\$207.90	7	\$3,326.40
15%	\$34.65	\$196.35	11	\$3,141.60
20%	\$46.20	\$184.80	15	\$2,956.80

Policies/Legislation:

By-Law 2022-38 – Fees and Charges

Report Approval Details

Document Title:	Shuffleboard Group Fees Meeting Results- 2023-08-Operations Community Services.docx
Attachments:	- Proposed Contract.PDF
Final Approval Date:	Jan 23, 2023

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott