

Tri-County Water Board of Management

Minutes

Date: July 26, 2022, 7:00 p.m.

Location: Electronic Participation Meeting via Zoom

Present: Allan Mayhew, Southwest Middlesex
Angela Cammaert, West Elgin
Bonnie Rowe, West Elgin
Doug Bartlett, Southwest Middlesex
Duncan McPhail, West Elgin
Ken Loveland, Dutton Dunwich
Marigay Wilkins, Southwest Middlesex
Taraesa Tellier, West Elgin
Tim Sunderland, Chatham-Kent
Mike Hentz, Dutton Dunwich
Diane Brewer, Newbury

Regrets: Michael Noe, Newbury
Amarilis Drouillard, Dutton Dunwich

Staff Present: Jana Nethercott, Recording Secretary
Magda Badura, CAO/Treasurer
Cathy Case, Newbury

Also Present: Christene Scrimgeour, Auditor
Sam Smith, OCWA
Dale LeBritton, OCWA

This meeting was held virtually.

1. Call to Order

Chair Duncan McPhail called the meeting to order at 7:01 p.m.

2. Adoption of Agenda

Moved: Allan Mayhew

Seconded: Angela Cammaert

That Tri-County Water Board hereby adopts the Agenda for July 26, 2022 as presented.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Voted), Recorded

Disposition: Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Moved: Bonnie Rowe

Seconded: Doug Bartlett

That minutes of the Tri-County Water Board meeting on April 26, 2022 be adopted as circulated and printed.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Voted), Recorded

Disposition: Carried (11 to 0)

5. Business Arising from Minutes

Clerk reported that the Potential Water User Forms have been circulated to all parties.

Bonnie Rowe inquired about the cyber insurance coverage. Magda Badura reported that the insurance company that the municipal insurance covers Tri-County financials.

6. Financials

6.1 2021 Audited Financial Statements

Christene Scrimgeour presented the Audited Financial Statements for 2021.

Moved: Ken Loveland

Seconded: Marigay Wilkins

That the Tri-County Water Board hereby receives and approves the 2021 Audited Financial Statements and Letter of Independence.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

Disposition: Carried (11 to 0)

6.2 Financials as of June 30, 2022

Moved: Taraesa Tellier

Seconded: Tim Sunderland

That the Tri-County Water Board hereby receives the Financials as of June 30, 2022 as presented.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

Disposition: Carried (11 to 0)

7. Staff Reports

7.1 S. Smith, OCWA - Tri-County Drinking Water System Operations Report - Q2 2022

Moved: Mike Hentz

Seconded: Diane Brewer

That the Tri-County Water Board hereby receives the Tri-County Drinking Water System Operations Report for the Second Quarter of 2022.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

Disposition: Carried (11 to 0)

7.2 2023 Budget

Magda Badura presented a draft Budget for 2023 to set the water rate.

Doug Bartlett inquired about the insurance increase in the budget being set at 5%. Ms. Badura reported that at this point Tri- County insurance has not increased more than 5% over the past 3 years and in speaking with the insurance representative we believe this is more than enough to budget.

Tim Sunderland thanked Magda Badura for the budget and stated that we are bit late in the game for starting to save money for the standpipe refurbishment and that there will be many discussions in 2023 about the amount of money required. Mr. Sunderland stated that the rate is a tough pill to swallow, however the inflation was not foreseen in 2019 and so this is the best options we have.

Chair McPhail stated that this budget is conservative for the time and the best that can be expected at this time.

Moved: Allan Mayhew

Seconded: Angela Cammaert

That the Tri-County Water Board here by approve the 2023 Budget, as presented; and

That the Tri-County Water Board set the water rate for the Tri-County Drinking Water Primary System as \$1.17 as of July 1, 2023.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Present), Recorded

Disposition: Carried (11 to 0)

8. Adjournment

Moved: Bonnie Rowe

Seconded: Doug Bartlett

That the Tri-County Water Board hereby adjourn at 7:58 p.m. to reconvene on October 18, 2022 at 7:00 p.m. or at the Call of the Chair.

For (11): Allan Mayhew, Angela Cammaert, Bonnie Rowe, Doug Bartlett, Duncan McPhail, Ken Loveland, Marigay Wilkins, Taraesa Tellier, Tim Sunderland, Mike Hentz, and Diane Brewer

Absent (1): Amarilis Drouillard, Dutton Dunwich

Voter Type: Majority (Voted), Recorded

Disposition: Carried (11 to 0)

Duncan McPhail, Chair

Jana Nethercott, Recording
Secretary