



# Municipality of West Elgin

## Minutes

### Committee of the Whole Meeting

April 6, 2023, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

**Present:** Deputy Mayor R. Leatham  
Councillor T. Tellier  
Councillor M. Navackas  
Councillor B. Denning

**Staff Present:** M. Badura, CAO/Treasurer  
J. Nethercott, Clerk  
L. Gosnell, Manager of Operations & Community Services

**Also Present:** Dan Balint, IT Manager

**1. Call to Order**

Deputy Mayor Leatham called the Meeting to order at 9:01 a.m.

**2. Adoption of Agenda**

**Moved: Councillor Denning**

**Seconded: Councillor Navackas**

That West Elgin Committee of the Whole adopt the agenda as circulated.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

#### 4. Updated Draft 2023 Budget

Magda Badura, CAO/Treasure presented the Budget with all the changes highlighted in yellow. In the Capital Budget Ms. Badura reported that the Server Upgrade has been removed and spread out over 3 years, which then puts this item into the Operating Budget. IT Manager Dan Balint reported that by moving some services to the Cloud and financing the upgrade over three years it was able to be removed to the Operating Budget.

Council Chambers upgrades were also deferred until 2024. Addition of the Washroom Upgrade to the Fire Hall in Rodney.

Ms. Badura reported that there is currently no money budgeted in the Capital for the Old Town Hall. There was some discussion and Committee of the Whole would like to see an Ad Hoc committee created to discuss the options for the Old Town Hall. Committee of the Whole directed staff to present a resolution at the next Council meeting creating this committee.

Lee Gosnell, Operations and Community Services Manager reported that with more accurate costing, they were able to decrease the cost of the Grader Replacement in the Capital Budget by \$50,000.

Magda Badura reported the following changes in the Operating Budget:

##### Council

There was a correction to the Employer Health Tax and a reallocation of Insurance costs.

##### Administration

There is an addition to Licenses which is for the server funds and the Service Delivery Review was deferred until 2024 and added the Organizational Review

##### Municipal Buildings

Insurance was reallocated

##### Old Town Hall

No transfer to reserves

##### Fire

the addition of a washroom upgrade to the Capital Budget and removed from Operating

##### Service Ontario

Adjusted the projected revenue for Hunting as it was over stated previously  
West Lorne Sewage

Insurance Adjustment which is reflected in the transfer to and from reserves

Lowered the Capital projections

Port Glasgow Trailer Park

Deferred the replacement of the stairs to the beach

Emergency

updated the operating to reflect the \$5,000 fees to the County, however we are still waiting on the 2022 invoice from the County to confirm this.

Roads (County and Municipal)

Updated Machine time to better reflect actual usage

Transferred Federal Gas Tax to reserves for the future costs of infrastructure

Removed street paving as the project is only slated for Engineering in 2023 and construction in 2024

Landfill

Increase to insurance costs and will be taking this from reserves

Parks and Recreation Operations

removed the Recreation Coordinator position and deferred it to 2024

Recreation Master Plan to be spread out over 2 years, so this will start in late 2024

Overall with these changes there was a decrease of 0.2% from the previous version.

Committee of the Whole directed staff to prepare the notice for Adoption of the Budget as presented at the April 6, 2023 Committee of the Whole and bring forward the adopting by-laws on April 27, 2023.

**5. Adjournment**

**Moved: Councillor Tellier**

**Seconded: Councillor Denning**

That West Elgin Committee of the Whole hereby adjourn at 9:49 a.m. to meet again at the call of the Chair.

**Carried**

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Richard Leatham, Deputy Mayor

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Jana Nethercott, Clerk