



# **Municipality of West Elgin**

## **Minutes**

### **Council Meeting**

**April 13, 2023, 9:30 a.m.**

**West Elgin Community Complex - Hybrid Meeting**

**160 Main St**

**West Lorne**

**Electronic Hybrid Meeting**

**Present:**  
Deputy Mayor R. Leatham  
Councillor T. Tellier  
Councillor Navackas  
Councillor Denning

**Staff Present:**  
M. Badura, CAO/ Treasurer  
J. Nethercott, Clerk  
L. Gosnell, Manager of Operations & Community Services  
Robert Brown, Planner  
Heather Bouw, Clerk

**This Meeting was held in Hybrid format and the recording available at  
[www.westelgin.net](http://www.westelgin.net) (pending no technical difficulties)**

#### **1. Call to Order**

Deputy Mayor Leatham called the meeting to order at 9:30 a.m.

**2. Adoption of Agenda**

**Resolution No. 2023- 123**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That West Elgin Council hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

**3.1 Councillor Denning - M. Badura, CAO/Treasurer Establishment of Trust Fund - Agenda Item #9.3.1**

Councillor Denning is the Secretary/Treasurer of the Rodney Cemetery Board.

**4. Delegations**

**4.1 P. Kennedy and K. Martel, Dillon Consulting - Draft Official Plan Update**

Dillon Consulting representatives reviewed the presentation with Council and staff and discussed next steps including a timeline for scheduling an Open House and Public meeting

**Resolution No. 2023- 124**

**Moved:** Councillor Tellier

**Seconded:** Councillor Navackas

That West Elgin Council hereby direct Staff and the Consultant to host public engagement sessions regarding the Draft Official Plan presented on April 13, 2023, to garner feedback from the public.

**Carried**

Council recessed from 10:31a.m. to 10:38 a.m.

**5. Public Meeting**

**Resolution No. 2023- 125**

**Moved:** Councillor Tellier

**Seconded:** Councillor Denning

That Council hereby recess at 10:38 a.m. in order to proceed into a Committee of Adjustment Meeting.

**Carried**

**6. Adoption of Minutes**

**Resolution No. 2023- 126**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That the Minutes of the Regular Meeting of Council on March 23, 2023, the Special Meeting of Council on March 27, 2023 and the Committee of the Whole Meetings on March 30 and April 6, 2023 be adopted as circulated and printed.

**Carried**

**7. Business Arising from Minutes**

**Resolution No. 2023- 127**

**Moved:** Councillor Tellier

**Seconded:** Councillor Navackas

COUNCIL AMENDED THE RESOLUTION AS FOLLOWS:

That West Elgin Council hereby create the Old Town Hall Ad Hoc Committee for the purposes of reviewing and discussing options for the repurposing of the Old Town Hall building in Rodney;

And That Councillor Navackas and Councillor Denning be appointed to the Ad Hoc Old Town Hall Committee;

And That West Elgin Council hereby direct staff to advertise for two (2) members of the public to represent the community on the Old Town Hall Committee;

And that appropriate staff sit on this Committee.

**Carried**

**8. Consent Agenda**

**Resolution No. 2023- 128**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That the Consent Agenda for April 13, 2023 be received and filed

**Carried**

**8.1 Monthly Staff Reports**

**8.1.1 Building Department Summary Report – March 2023**

**8.1.2 L. Gosnell, Manager of Operations & Community Services -  
Monthly Operations Update – March 2023**

**8.1.3 J. McArthur - Fire Chief - Monthly Report – March 2023**

**8.2 Communications from Other Municipalities**

**8.2.1 Elgin County - Notice of Decision 21179 Clachan Road**

**8.3 Other Items**

**8.3.1 AORS - Letter Regarding Enbridge Gas Locate Fee**

**8.3.2 International Day Against Homophobia and Transphobia - May  
17**

**8.3.3 Municipal Elections Act – Report to Public on Financial Filing  
Compliance**

**8.3.4 Invitation to Official Opening of Child Care Centre**

**9. Staff Reports**

**9.1 Planning**

**9.1.1 Severance Application E12-23 – Comments to Elgin County –  
20387 Pioneer Line**

**Resolution No. 2023- 129**

**Moved:** Councillor Tellier

**Seconded:** Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application, File E12-23 – Comments to Elgin County (Planning Report 2023-12);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E12-23, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

**Carried**

**9.1.2 Severance Application E 14 – 23 & E 15 – 23 – Comments to Elgin County –25361 Talbot Line**

**Resolution No. 2023- 130**

**Moved:** Councillor Tellier

**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding consent application File E14-23 and E15-23 – Comments to the County of Elgin (Planning Report 2023-13);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E14-23 and E15-23, subject to the Lower-Tier Municipal conditions in Appendix Two A and B of this report;

And further that West Elgin Council direct Administration to provide this report as Municipal comments to the County of Elgin.

**Carried**

**9.1.3 Severance Application E19-2023 – Comments to Elgin County – 13941 Colley Road**

**Resolution No. 2023- 131**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application, File E19-23 – Comments to Elgin County (Planning Report 2023-14);

And that West Elgin Council hereby recommends approval to the Land Division Committee of the County of Elgin for severance application, File E19-23, subject to the Lower-Tier Municipal conditions in Appendix Two of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

**Carried**

**9.1.4 R. Brown, Planner - Site Alteration By-law – Information and Recommendation Report**

**Resolution No. 2023- 132**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding development and implementation of a site alteration by-law;

And that West Elgin Council review the draft site alternation by-law and direct administration to proceed with development of the necessary support materials, i.e. forms, agreement template and set fines and to bring forward the completed by-law at a future Council meeting.

**Carried**

## **9.2 Clerk's**

### **9.2.1 J. Nethercott, Clerk - 2023 Inclusive Community Grant**

#### **Resolution No. 2023- 133**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: 2023 Inclusive Community Grant; and

That West Elgin Council hereby requests Staff proceed with applying for the 2023 Inclusive Community Grant for the creation of Multi Use Pathways in Miller Park and to continue the partnership with the Optimist Club of West Lorne for this project.

**Carried**

## **9.3 Finance/Administration**

Councillor Denning recused himself from the meeting at 11:16 a.m. for this agenda item, and returned to the meeting at 11:21 a.m. for the next agenda item.

### **9.3.1 M. Badura, CAO/Treasurer Establishment of Trust Fund**

#### **Resolution No. 2023- 134**

**Moved:** Councillor Tellier

**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Establishment of Trust Fund; And

That West Elgin Council grants permission to accept the funds from the Rodney Cemetery Board with understanding to establish a trust fund; And

That West Elgin Council directs staff to prepare documentation and legal agreement outlining the management of the funds.

**Carried**

## **10. Committee and Board Report**

### **10.1 Councillor Reports from Committees**

Deputy Mayor Leatham reported that he was sworn in at the April 11th County Council meeting.

### **10.2 Recreation Committee - Terms of Reference**

#### **Resolution No. 2023- 135**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That West Elgin Council hereby adopt the Terms of Reference for the West Elgin Recreation Committee as recommended by the West Elgin Recreation Committee on March 22, 2023.

**Carried**

## **11. Accounts**

### **Resolution No. 2023- 136**

**Moved:** Councillor Tellier

**Seconded:** Councillor Denning

THAT the Deputy Mayor and Treasurer are hereby authorized to sign Payment Voucher #4 amounting to \$2,023,707.43 in settlement of General, Road, Water and Arena Accounts including EFT #6476-6560, online Payments #1129-1141, cheque # 26148-26157 and Payroll PP06/07.

**Carried**

## **12. Consideration of Items Requiring Discussion**

None

## **13. Council Inquires/Announcements**

### **13.1 Notice of Motion**

The Manager of Operations reported that after having discussions with County staff, he is recommending adding a Community Safety Zone which should enhance signage as well as the intent to slow traffic.



## **Resolution No. 2023- 137**

**Moved:** Councillor Tellier

**Seconded:** Councillor Navackas

COUNCIL AMENDED THE RESOLUTION AS FOLLOWS:

West Elgin Council hereby requests the County of Elgin adjust the location of the speed limit sign on Furnival Road on the southern limits of the Village of Rodney, to be set back a safe distance from the newly created entrance to Aldborough Public School and that a sign indicating school zone ahead be erected to warn drivers coming into Rodney from Talbot Line, to provide added notice especially, during an EDR;

And That West Elgin Council hereby requests to designate the area as a Community Safety Zone.

**Carried**

### **13.2 Statements/Inquires by Councillors**

Councillor Navackas has received a number of requests to activate the Economic Development Committee. Council agreed to proceed with advertising for a call for committee members.

Councillor Denning attended a meeting with representatives of Hockeyville and the NHL. Plans are underway for community events - with more information to come.

CAO/Treasurer commented that the Clerk, Jana Nethercott will be leaving the Municipality for a new municipal adventure. The CAO thanked Jana for her service and loyalty to West Elgin and wished her well in the future.

### **13.3 Matters of Urgency**

None

## **14. By-Laws**

### **14.1 By-Law 2023-25 - Technology Maintenance and Support Agreement**

#### **Resolution No. 2023- 138**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That By-law 2023-25 being, a By-law to Authorize The Corporation of the Municipality of West Elgin and Zouling Technologies Inc for the Provision of Technology Maintenance and Support Services, be read a first, second and third and final time.

**Carried**

### **14.2 By-Law 2023-26 - Appoint Clerk**

#### **Resolution No. 2023- 139**

**Moved:** Councillor Tellier

**Seconded:** Councillor Denning

That By-law 2023-26, being a By-law to Appoint a Clerk for the Municipality of West Elgin, be read a first, second and third and final time.

**Carried**

### **14.3 By-Law 2023-27 - Appoint Deputy Treasurer**

#### **Resolution No. 2023- 140**

**Moved:** Councillor Tellier

**Seconded:** Councillor Navackas

That By-Law 2023-27, being a By-law to appoint a Deputy Treasurer for the Municipality of West Elgin, be read a first, second and third and final time.

**Carried**

**15. Closed Session**

The Operations Manager and Clerks left the meeting prior to the closed session at 11:35 a.m.

**Resolution No. 2023- 141**

**Moved:** Councillor Navackas

**Seconded:** Councillor Tellier

That the Council of the Municipality of West Elgin Council hereby proceeds into Closed Session at 11:35 a.m. under Section 239 2(f) consideration will be given to items pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Carried**

**16. Report from Closed Session**

Deputy Mayor Leatham reported out at 12:04 p.m., that West Elgin Council proceed as directed by Council.

**Resolution No. 2023- 142**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That West Elgin Council provided direction to staff on items pertaining to advice that is subject to solicitor-client privilege

**Carried**

**17. Confirming By-Law**

**Resolution No. 2023- 143**

**Moved:** Councillor Navackas

**Seconded:** Councillor Tellier

That By-law 2023-28 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 13, 2023, be read a first, second and third and final time.

**Carried**

**18. Adjournment**

**Resolution No. 2023- 144**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That the Council of the Municipality of West Elgin hereby adjourn at 12:05 p.m. to meet again at 9:30 a.m. on April 27, 2023 or at the call of the Chair.

**Carried**

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Richard Leatham, Deputy Mayor

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Heather Bouw, Clerk