



# MUNICIPALITY OF West Elgin

## Staff Report

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**Report To:** Council Meeting  
**From:** Magda Badura, CAO/Treasurer  
**Date:** 2023-11-23  
**Subject:** Notice of Closure – Employment Services

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### **Recommendation:**

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Notice of Closure – Employment Services Elgin for information only.

### **Purpose:**

The purpose of this report is to notify the West Elgin Council that our longstanding service provider, Employment Services Elgin is unable to continue offering services to our residents due to funding constraints.

### **Background:**

I wanted to bring to your attention a recent communication we received from Employment Services Elgin regarding the termination of our lease agreement at 160 Main St in West Lorne.

According to the email, Employment Services Elgin has formally confirmed that they will be ending their lease as of December 31st, 2023, and are providing notice of the termination of their agreement with the Municipality of West Elgin. They expressed gratitude for the years of partnership and support from the West Elgin community and expressed a desire to maintain a connection as they continue to offer employment services in the communities of West Elgin in the future.

### **Financial Implications:**

2024 Budget Deliberations

Respectfully submitted by,

Magda Badura, CAO Treasurer

**Report Approval Details**

Document Title:	Notice of Closure - Employment Services - 2023-36-Administration Finance.docx
Attachments:	- West Lorne office.pdf
Final Approval Date:	Nov 21, 2023

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuc