



Municipality of West Elgin

Minutes

Council Meeting

April 9, 2020, 9:30 a.m.

Electronic Participation Meeting

Meeting held via Zoom

Email Clerk@westelgin.net for meeting link/call in number prior to start of meeting

Present:
Mayor D. McPhail
Deputy Mayor R. Leatham
Councillor T. Tellier
Councillor A. Cammaert
Councillor B. Rowe

Staff Present:
M. Badura, CAO/ Treasurer
J. Nethercott, Clerk
L. Gosnell, Manager of Operations & Community Services
H. James, Planner
Susan Budden, OCWA
Sam Smith, OCWA
Jackie Morgan-Beunen, CBO

1. Call to Order

Mayor Duncan McPhail called the meeting to order at 10:15 a.m.

2. Report from Closed Session

Mayor McPhail reported out at 10:15 a.m., that direction was provided to staff regarding an identifiable individual including a municipal or local board employee and employee negotiations.

3. Adoption of Agenda

Resolution No. 2020-130

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby adopts the Agenda as presented.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

5. Adoption of Minutes

Resolution No. 2020-131

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That the Minutes of the Council meeting on March 12, 2020, and the Special Council meeting on March 20, 2020 be adopted as circulated and printed.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7. Staff Reports

7.1 Water

7.1.1 S. Smith, OCWA - Annual Report for West Elgin Distribution System

Resolution No. 2020-132

Moved: Councillor Tellier

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from Sam Smith, OCWA re: 2019 Schedule 22 Summary Report for the West Elgin Distribution System; and

That Council receives the 2019 Annual Report for the West Elgin Distribution System required under Section 11 of O'Reg 170/03.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.2 Wastewater

7.2.1 S. Smith OCWA - 2019 Annual Report for West Lorne Wastewater Treatment Plant

Resolution No. 2020-133

Moved: Councillor Rowe

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the 2019 Annual West Lorne Wastewater Treatment Report.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.2.2 S. Smith OCWA - 2019 Annual Report for Rodney Wastewater Treatment Plant

Mr. Smith reported that OCWA has inquired about the application submitted for funding to upgrade the Rodney Waste Water Treatment Plant, but as of yet no information is available. The plant is currently in compliance and OCWA believes they will keep it that way, however the funding to overhaul the plant is needed.

Resolution No. 2020-134

Moved: Councillor Rowe

Seconded: Councillor Tellier

That West Elgin Council hereby receives the 2019 Annual Rodney Wastewater Treatment Report.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.3 Building

7.3.1 Building Activity Report – March 2020

Resolution No. 2020-135

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, CBO re: Building Permit Report for March 2020 for information purposes.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.3.2 Building Department COVID-19 Temporary Procedure for Permits and Inspections

Chief Building Official J. Morgan-Beunen clarified that previously issued permits can proceed with work, but that any new permits issued after April 4, 2020, the applicant will have to sign a disclaimer stating they understand that they are not to proceed with work until the Province lifts the emergency declaration. Ms. Morgan-Beunen state she is seeking clarification on agricultural permits and is hoping to have a response from the Province shortly.

Mayor McPhail thanked staff for their hard work in clarifying issues in this constantly changing landscape.

Resolution No. 2020-136

Moved: Councillor Tellier

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Jackie Morgan-Beunen, Chief Building Official re: EMCPA O.Reg. 119/20 as it relates to Construction for inspections and permits.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.4 Emergency Management

7.4.1 Emergency Control Group Minutes - March 18, 2020

7.4.2 Emergency Control Group Minutes - March 20, 2020

7.4.4 Emergency Control Group Minutes - April 3, 2020

7.5 Operations and Community Services

7.5.1 Lee Gosnell, Manager of Operations & Community Services - 2020 Dust Suppressant

Mr. Gosnell clarified that while applying dust suppressant is not required service, to not do this would cause damage to the roads as well as a lot of complaints.

Mr. Gosnell provided a verbal update on Operations and Community Services department operations.

Councillor Rowe inquired about any water line replacement projects being put on hold. Mr. Gosnell stated that the replacement on Todd Place in West Lorne had already been awarded and due to the problems with that line it makes financial sense to move ahead with this construction, but all other work would be evaluated on a case by case basis.

Resolution No. 2020-137

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council receives the report from Lee Gosnell, Manager of Operations and Community Services; and

That West Elgin Council hereby accepts the quote submitted by Pollard Highway Products at a cost of \$140,625.00 plus applicable taxes for supply & application of dust suppressant included in the 2020 municipal budget.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.6 Planning

7.6.1 H. James, Planner - Ontario Regulation 73/20 and Planning Applications

Resolution No. 2020-138

Moved: Councillor Cammaert

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Heather James for information; and

That West Elgin Council in accordance with O. Reg 73/20 of the Emergency Management and Civil Protection Act suspend all statutes, regulations, rules, by-laws or orders establishing any limitation period or establishing any period of time within which any step must be taken in any proceeding in Ontario, including any intended proceeding for the duration of the COVID-19 emergency.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.7 Administration

Council recessed at 11:02 a.m. and reconvened at 11:15 a.m.

7.7.1 J. Nethercott, Clerk - Proposed Community Garden in Rodney

Resolution No. 2020-139

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That West Elgin Council hereby receives the report from Jana Nethercott, Clerk re: Proposed Community Garden in Rodney; and

That West Elgin Council directs staff to investigate alternative locations for the community garden and to defer this item until 2021, due to the COVID-19 pandemic.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.7.2 M. Badura, CAO/Treasurer - Optimist Playground Equipment

Resolution No. 2020-140

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That West Elgin Council hereby receives the report from M. Badura re: Optimist Playground Equipment purchase for information only; and

That West Elgin Council hereby approves and in kind Municipal Contribution for the site preparation in the amount of up to \$18,000.00; and

That West Elgin Council direct Senior Staff to work with the West Lorne Optimist Club to order the playground equipment as presented; and

That the work can proceed without a written agreement.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

7.7.3 Magda Badura, CAO/Treasurer - COVID-19 and Port Glasgow Trailer Park

Resolution No. 2020-141

Moved: Deputy Mayor Leatham

Seconded: Councillor Rowe

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: COVID-19 Pandemic and Port Glasgow Trailer Park; and

That West Elgin Council hereby approves that residents with government issued identification stating that Port Glasgow Trailer Park is here permanent residence be permitted to reside in the park during the provincially ordered closure; and

That West Elgin Council continue to require payment of all seasonal fees for Port Glasgow Trailer Park by May 1, 2020 and that prorated seasonal fee refunds be issued accordingly once the provincial order is lifted; and

That West Elgin Council hereby approve deferring of all Port Glasgow Trailer Capital Projects to the 2021 budget

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

8. Committee and Board Report

8.1 Elgin County Council

8.2 Healthy Communities Partnership Committee

9. Accounts

Resolution No. 2020-142

Moved: Councillor Rowe

Seconded: Councillor Tellier

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #4 amounting to \$1,083,107.40 in settlement of General, Road, Water and Arena Accounts (including cheques # 25329-25333, EFT#2459-2553 & online Payments# 388-405 and Payroll PP06/07).

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

10. Council Announcements

Councillor Cammaert stated that after discussions with the Horvat family, the Arena Renaming Committee will be announcing the postponement of the Renaming ceremony and festival until 2021.

Councillor Tellier inquired on the plans for Canada Day. CAO/Treasurer Magda Badura stated at this time no funding had been received and everything is on hold pending the Emergency Declaration being lifted.

11. Correspondence

None.

12. By-Laws

12.1 By-Law 2020-33 - By-law to Appoint Manager of Operations and Community Services

Resolution No. 2020-143

Moved: Deputy Mayor Leatham

Seconded: Councillor Tellier

That By-Law 2020-33, being a by-law to appoint Lee Gosnell as Manager of Operations and Community Services, be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

12.2 By-Law 2020-34 - By-law to defer penalty and interest on property taxes

Resolution No. 2020-144

Moved: Councillor Rowe

Seconded: Councillor Tellier

That By-law 2020-34 being a By-law to amend Section 4 of the Interim Tax Levy By-law No 2020-19 to waive penalties and interest on current years taxes until April 30, 2020 and to reduce the imposition of all new interest on current years property taxes until August 31, 2020, be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert, and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

13. Confirming By-Law

Resolution No. 2020-145

Moved: Councillor Rowe

Seconded: Deputy Mayor Leatham

That By-law 2020-35, being a By-Law to confirm the proceedings of the Regular Meeting of Council held on April 9, 2020 be read a first, second and third and final time.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert,
and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

14. Adjournment

Resolution No. 2020-146

Moved: Councillor Tellier

Seconded: Councillor Cammaert

That the Council of the Municipality of West Elgin hereby adjourn at 12:18 p.m. to meet again at 9:30 a.m. on April 23, 2020 or at the call of the Chair.

For (4): Deputy Mayor Leatham, Councillor Tellier, Councillor Cammaert,
and Councillor Rowe

Abstain (1): Mayor McPhail

Carried (4 to 0)

Duncan McPhail, Mayor

Jana Nethercott, Clerk