

Magda Badura

From: Steve Kerr [REDACTED]
Sent: May 2, 2020 10:54 AM
To: Magda Badura
Cc: Ron Fox
Subject: PGYC-Riggs Engineering Invoice

Hi Magda, hope everyone is healthy & all is well in your world.

Because of difficulty communicating effectively during the current situation I suspect that none of our Directors have yet notified West Elgin of an overdue invoice we've received from Riggs Engineering for outstanding payment of the remaining fees for their breakwall proposal. As you may recall, our original agreement with Scott Gawley was to split all the fees with the Municipality, but for whatever reason Riggs may have had at the time, we now realize that they elected to invoice in two instalments. Scott had requested that we forward the original invoice to allow full payment by West Elgin, & we would reimburse 50% which was accomplished. We were puzzled by the reduced amount at the time, not realizing that it was a partial charge, but today can only assume that the second invoice was either misplaced or never received.

In any case, our President back in 2018 has now received a copy of that second outstanding invoice for \$7,753.16 which is the remainder of the original acknowledged fee of \$20,180.00. Please let me know the Municipality's current position on that original agreement, your advice on how to proceed, or if we need to discuss further.

Best Regards,

Steve Kerr
Secretary/Treasurer
Port Glasgow Yacht Club