



MUNICIPALITY OF
West Elgin

Staff Report

Report To: Council Meeting
From: Terri Towstiuc, Clerk
Date: 2024-03-14
Subject: Administration Monthly Update

Recommendation:

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Monthly Update, including January & February 2024, for information purposes only.

Purpose:

This report is to provide Council with an update regarding administration and general Municipal Office events, training and project progress.

Background:

If an effort in enhance communication between staff, Council and residents, monthly reports will be submitted to provide valuable updates.

- January 20-23, 2024 – Deputy Mayor Tellier and Terri Towstiuc, Clerk attended the 2024 ROMA Conference.
- Various staff participated in training webinars for CityWide, Municipal Exchange - Citizen's Portals, GovStack/iCreate (Website) and OTF's Capital Grants.
- Senior Management participated in an Elgin County Emergency Management workshop, with a focus on Petroleum Emergencies (Abandoned Legacy Oil/Gas wells)
- Senior Management participated in an Emergency Management webinar with a focus on planning for the upcoming Solar Eclipse, April 8, 2024.
- Bi-weekly staff meetings have re-started, led by the CAO/Treasurer and Clerk, to allow staff an opportunity to update everyone on their current projects and collaborate when required.
- Staff has started utilizing the Council Highlights again, providing a digital copy to all staff and Council, and uploading a copy to the Municipal Website and Facebook.
- Staff submitted the Ontario Trillium Foundation grant application for the proposed multi-use pad in West Lorne, Miller Park, which includes basketball, pickleball and tennis courts.

Financial Implications:

N/A

Policies/Legislation:

N/A

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Terri Towstiuć
Clerk