



# MUNICIPALITY OF West Elgin

## Staff Report

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**Report To:** Council Meeting

**From:** Lee Gosnell, Manager of Operations & Community Services

**Date:** 2024-03-14

**Subject:** 2024 Dust Suppressant Tender Results

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### **Recommendation:**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council hereby grants pre-budget approval in the amount of \$281,250.00 plus applicable taxes as submitted by Pollard Distribution Inc. of Harrow ON for supply and application of dust suppressant during the 2024 season.

### **Purpose:**

To accept the quote from Pollard Distribution Inc. for the supply, haul and spread of approx. 2,250,000 liters of natural dust suppressant.

### **Background:**

Three quotes for dust suppressant services were received by the deadline of March 1, 2024, and are listed below (before applicable taxes) –

|    |                                |              |
|----|--------------------------------|--------------|
| 1. | Pollard Distribution Inc.      | \$281,250.00 |
| 2. | Da-Lee Group                   | \$376,875.00 |
| 3. | Eastern Oilfield Services Ltd. | \$213,750.00 |

This years' dust suppressant tender received interest from three suppliers, as listed above. A substantial portion of the tender amount comes from transportation of the product. Eastern Oilfield's supply is local to the West Elgin area, which helps reduce the overall cost due to a decrease in time and fuel requirements. Although Eastern was low bid, staff identified a concern with the tender submission during their review. The West Elgin dust suppressant tender requires 2,250,000 litres of effective chloride composites (based on a 20% solution). This is accomplished with the combination of calcium and magnesium as a percentage of the total liquid amount, which determines the products' effectiveness at drawing in moisture and reducing dust. Based on Eastern Oil's specified percentage, the total litres required to achieve a proper 20% application would cost more than the second low bid from Pollard Distribution. For these reasons, staff recommend awarding the 2024 dust suppressant tender to Pollard Distribution Inc. of Harrow ON.

### **Financial Implications:**

The above noted dust suppressant costs are included in the draft 2024 West Elgin Operating Budget.

| Infrastructure Improvement  | Recreation   | Economic Development   | Community Engagement  |
|---|--|--|---|
| <input checked="" type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth. | <input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents. | <input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living. | <input type="checkbox"/> To enhance communication with residents. |

Respectfully submitted by,

Lee Gosnell  
Manager of Operations and Community Services

## Report Approval Details

|                      |  |
|----------------------|--|
| Document Title:      | 2024 Dust Suppressant Tender Results - 2024-10-Operations<br>Community Services.docx |
| Attachments:         |  |
| Final Approval Date: | Mar 12, 2024   |

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuc