

Minutes
ELGIN GROUP POLICE SERVICES BOARD
November 15, 2023

The Elgin Group Police Services Board met in the Central Elgin Boardroom at the Elgin County Administration Building, 450 Sunset Drive, St. Thomas, with the following in attendance:

David Jenkins, Chair
Trudy Kanellis, Vice-Chair
Dominique Giguère, Board Member
Andrew Sloan, Board Member
Staff Sergeant Ian George
Sergeant Brad Cook
Carolyn Krahn, Secretary/Administrator

Regrets:

Inspector Jennifer Neamtz, Detachment Commander
Ida McCallum, Board Member

Call to Order:

The Chair called the meeting to order at 1:00 p.m.

Adoption of Minutes:

Moved by: Trudy Kanellis
Seconded by: Dominique Giguère

RESOLVED THAT the minutes of the meeting held on September 20, 2023 be adopted.

- Motion Carried.

Moved by: Dominique Giguère
Seconded by Trudy Kanellis

RESOLVED THAT a presentation from the County of Elgin's Director of Financial Services/Treasurer regarding the 2024 Proposed Budget be added to the agenda following the presentation from Sergeant Rob Griffin.

Disclosure of Pecuniary Interest and the General Nature Thereof:

None.

Reports:

1) Billing Model for OPP Municipal Policing Services, Sergeant Rob Griffin

Sergeant Rob Griffin provided an overview of the OPP Service Delivery Model, OPP Billing Model, the Municipal Billing Statements, and the Community Safety and Policing Act (CSPA) and the Contract Renewal Process.

Moved by: Trudy Kanellis
Seconded by: Andrew Sloan

RESOLVED THAT the report from Sergeant Rob Griffin be received and filed.

- Motion Carried.

2) 2024 Proposed Budget – Jennifer Ford, Director of Financial Services/Treasurer

The Director of Financial Services presented the 2024 proposed budget for the Elgin Group Police Services Board and provided an overview of the 2024 Annual Billing Statement from the OPP.

Moved by: Dominique Giguère
Seconded by: Trudy Kanellis

RESOLVED THAT the 2024 Elgin Group Police Services Board Proposed Budget be shared with the partner municipalities for their review; and

THAT the presentation from the Director of Financial Services be received and filed.

- Motion Carried.

3) Detachment Commander's Quarterly Report, Staff Sergeant Ian George and Acting Staff Sergeant Brad Cook

Staff Sergeant Ian George and Acting Staff Sergeant Brad Cook presented the Detachment Commander's Quarterly Report for the months of July to September 2023. Elgin OPP prioritized safety through educational efforts as summer began, focusing on patrolling roads, waterways, and trails in anticipation of increased tourism. Their marine unit conducted 41 incidents and 1376 hours of patrol on waterways while collaborating with community groups for water safety programs. There was also an increase in property crime, but the collaboration between their crime analyst and Community Street Crime Unit led to the arrest of a male suspect connected to various property offenses across Elgin, Middlesex, Oxford, and London PS.

D. Giguère requested that a quarterly or bi-annual report on traffic initiatives be shared with the community to raise awareness of the work that the OPP is doing to keep our roadways safe and to remind the public that if they see a problem on any County roadways to report it to the OPP.

A. Sloan also requested that any OPP News Releases relevant to Central Elgin be forwarded to him. The PSB Secretary Administrator will work with Constable Phair to ensure that relevant news releases are forwarded to all board members.

Moved by: Trudy Kanellis
Seconded by: Dominique Giguère

RESOLVED THAT the report be received and filed.

- Motion Carried.

Correspondence:

Moved by: Dominique Giguère
Seconded by: Andrew Sloan

RESOLVED THAT the Chair be directed to write a response to the Municipality of Bayham acknowledging the concerns of residents regarding Plank Road at Chute Line and Northern Vienna Bridge and informing them that the OPP will deploy a speed sign to the area of concern and that the Traffic Management Unit will be deployed as needed.

RESOLVED THAT Correspondence Items #1-4 be received and filed.

- Motion Carried.

Other Items:

New Business:

None.

Closed Session Items:

None.

Next Meeting:

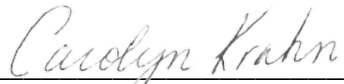
The Secretary Administrator will send out a Doodle Poll to schedule the next meeting in January of 2024.

Adjournment:

Moved by: Andrew Sloan
Seconded by: Dominique Giguère

RESOLVED THAT we do now adjourn 2:35 p.m.

- Motion Carried.



Carolyn Krahn,
Secretary/Administrator.



David Jenkins
Chair.



2024 Proposed Budget

Jennifer Ford

Director of Financial Services/Treasurer



Police Services Board

2024 Proposed Budget



Police Services Board

\$0

Total Operating &
Capital

\$ 0

Budget
Change

	2023 Budget	2023 Actuals*	2024 Proposed Budget	Budget Change 2023 to 2024
Revenue	(36,235)	(30,518)	(37,604)	(1,369)
Wages & Benefits	9,200	4,282	9,200	-
Expense	27,035	26,236	28,404	1,369
Net Operating	-	-	-	-
Capital WIP	-	-	-	-
Grand Total	-	-	-	-

* as of November 7th 2023

- Revenue: Increase to cover increased expenses
- Expense: 3% Inflationary increase to OAPSB Membership
- Expense: 4% Inflationary increase to Insurance Premiums

Elgin Group Policing

2024 Budget Summary

OPP 2024 Annual Billing Statement

Elgin Group

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			Cost per Property \$	Total Cost \$
Base Service	Property Counts			
	Household	18,714		
	Commercial and Industrial	871		
	Total Properties	<u>19,585</u>	165.59	3,243,011
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	1.4585%	136.28	2,669,083
Overtime	(see notes)		12.55	245,841
Court Security	(see summary)		7.37	144,341
Prisoner Transportation	(per property cost)		1.12	21,935
Accommodation/Cleaning Services	(per property cost)		4.90	95,967
Total 2024 Estimated Cost			<u>327.81</u>	<u>6,420,179</u>
2022 Year-End Adjustment	(see summary)			50,947
Grand Total Billing for 2024				<u>6,471,125</u>

Elgin Group Policing

2024 Budget Summary

2024 Annual Billing Statement Analysis by Category

Property Counts	2024	2023	Difference H/(L)	% Change H/(L)
Households	18,714	18,385	329	1.8%
Commercial/Industrial	871	873	(2)	(0.2%)
Total Properties	19,585	19,258	327	1.7%

Budgeted

Category	2024 Total Cost	2023 Total Cost	Difference H/(L)	% Change H/(L)
Base Services	3,243,011	3,190,318	52,693	1.7%
Calls for Service	2,669,082	2,666,760	2,322	0.1%
Overtime	245,841	237,119	8,722	3.7%
Court Security	144,341	118,060	26,281	22.3%
Prisoner Transportation	21,934	22,531	(597)	(2.6%)
Accom/Cleaning	95,967	93,787	2,180	2.3%
Subtotal	6,420,176	6,328,575	91,601	1.4%

CSPT Grant	(103,455)	(110,739)	7,284	(6.6%)
Year-End Adjustment	50,949	64,239	(13,290)	(20.7%)

Total	6,367,670	6,282,075	85,595	1.4%
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Elgin Group Policing

2024 Budget Summary

2024 Annual Billing Statement Analysis by Category

Category	2024 Cost per HH	2023 Cost per HH	Difference H/(L)	% Change H/(L)
Base Services	165.59	165.66	(0.08)	(0.0%)
Calls for Service	136.28	138.48	(2.19)	(1.6%)
Overtime	12.55	12.31	0.24	1.9%
Court Security	7.37	6.13	1.24	20.2%
Prisoner Transportation	1.12	1.17	(0.05)	(4.3%)
Accom/Cleaning	4.90	4.87	0.03	0.6%
Subtotal	327.81	328.62	(0.81)	(0.2%)
CSPT Grant & YE Adj	(2.68)	(2.41)	(0.27)	11.0%
Total	325.13	326.21	(1.08)	(0.3%)

Elgin Group Policing

2024 Budget Summary

2024 Annual Billing Statement Analysis by Municipality

	2023 Billing Statement H/(L) than 2024 Billing Statement								
Municipality	Base Service	Calls for Service	Overtime	Court Security	Prisoner Transportation	Accom/Clean	Total Change	2023 Budget*	2024 Budget*
Bayham	\$5,082	\$4,640	(\$813)	\$0	(\$107)	\$243	\$9,045	\$949,904	\$958,949
Central Elgin	\$30,501	\$5,009	\$6,995	\$26,281	(\$98)	\$1,100	\$69,788	\$2,130,051	\$2,199,839
Dutton/Dunwich	\$4,336	(\$9,811)	(\$672)	\$0	(\$59)	\$186	(\$6,020)	\$607,084	\$601,064
Malahide	\$3,053	(\$13,396)	\$802	\$0	(\$149)	\$201	(\$9,489)	\$1,042,356	\$1,032,867
Southwold	\$8,965	(\$1,854)	(\$1,384)	\$0	(\$33)	\$326	\$6,020	\$665,842	\$671,862
West Elgin	\$756	\$17,734	\$3,794	\$0	(\$151)	\$124	\$22,257	\$933,338	\$955,595
Total	\$52,693	\$2,322	\$8,722	\$26,281	(\$597)	\$2,180	\$91,601	\$6,328,575	\$6,420,176

* Excludes Grants & Adjustments

2024 Percentage Split of Cost

Municipality	2024	2023
Bayham	14.94%	15.01%
Central Elgin	34.26%	33.66%
Dutton/Dunwich	9.36%	9.59%
Malahide	16.09%	16.47%
Southwold	10.46%	10.52%
West Elgin	14.88%	14.75%

Elgin Group Policing

2024 Budget Summary

5 Year Estimated Yearly Costs by Municipality

Municipality	Estimated Yearly Costs				
	2024	2023	2022	2021	2020
Bayham	958,949	949,904	931,575	927,332	922,000
Central Elgin	2,199,839	2,130,051	2,177,502	2,195,985	2,136,706
Dutton/Dunwich	601,064	607,084	600,310	592,942	579,189
Malahide	1,032,867	1,042,356	1,064,553	1,062,937	1,035,491
Southwold	671,862	665,842	659,438	644,152	614,888
West Elgin	955,595	933,338	963,809	972,465	987,275
Total	6,420,176	6,328,575	6,397,187	6,395,813	6,275,549

Year of Year Increase by Municipality

Municipality	Year over Year Increase			
	2021	2020	2019	2018
Bayham	0.95%	1.97%	0.46%	0.58%
Central Elgin	3.28%	-2.18%	-0.84%	2.77%
Dutton/Dunwich	-0.99%	1.13%	1.24%	2.37%
Malahide	-0.91%	-2.09%	0.15%	2.65%
Southwold	0.90%	0.97%	2.37%	4.76%
West Elgin	2.38%	-3.16%	-0.89%	-1.50%
Total	1.45%	-1.07%	0.02%	1.92%