



# **Municipality of West Elgin**

## **Minutes**

### **Council Meeting**

**February 22, 2024, 4:00 p.m.**

**Council Chambers**

**160 Main Street**

**West Lorne**

**Present:** Deputy Mayor Tellier  
Councillor Navackas  
Councillor Denning  
Councillor Statham

**Regrets:** Mayor Leatham

**Staff Present:** M. Badura, CAO/ Treasurer  
L. Gosnell, Manager of Operations & Community Services  
Terri Towstiuc, Clerk

**Also Present:** L. Schneider, Resident and Delegation  
C. Lierman P.Eng, Spriets Associates Ltd.  
M. Kerkvliet, Elgin St. Thomas Small Business Enterprise Centre  
E. Crevitts, Elgin St. Thomas Small Business Enterprise Centre

**Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).**

**1. Call to Order**

Deputy Mayor Tellier called the meeting to order at 4:07 pm.

**2. Adoption of Agenda**

**Resolution No. 2024- 59**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That West Elgin Council hereby adopts the Regular Council Agenda for February 22, 2023, as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Delegations**

**4.1 Larry Schnieder**

**Volunteer awards:** to build a stronger sense of community, to recognize that all of our lives are improved by the volunteer efforts of people from across West Elgin, it is crucial that we celebrate the unsung work of as many volunteers as we possibly can.

**Councillor Profiles:** To educate the public and inform them of whom our hard-working Councillors and mayor are, your backgrounds and interests, I would like to create a series of articles for the Chronicle about you, and some of the key people in leadership roles with the MWE. These might appear once per month, for all who are willing to participate.

**Chronicle Articles:** an ongoing series: more businesses and updates as changes occur.

**Beautification continuation on Furnival:** site of former Miller Motors sign. Added floral baskets over the old bolts in the ground.

**4.2 Spriet Associates, West Lorne Storm Sewer Study 2023**

**Resolution No. 2024- 60**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the West Lorne Storm Sewer Study from Spriet Associates, as information only.

**Carried**

**4.3 Elgin/St. Thomas Small Business Enterprise Centre**

**Resolution No. 2024- 61**

**Moved:** Councillor Navackas  
**Seconded:** Councillor Denning

That West Elgin Council hereby receives the presentation from Elgin St. Thomas Small Business Enterprise Centre, as information only.

**Carried**

**5. Adoption of Minutes**

**Resolution No. 2024- 62**

**Moved:** Councillor Denning  
**Seconded:** Councillor Navackas

That West Elgin Council hereby adopt the Minutes of February 8, 2024, as presented.

**Carried**

**6. Business Arising from Minutes**

**7. Staff Reports**

**7.1 Operations & Community Services**

**7.1.1 Monthly Operations Update, January 2024**

**Resolution No. 2024- 63**

**Moved:** Councillor Statham  
**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations and Community Services for information purposes.

**Carried**

**7.2 Clerk's**

**7.2.1 OTF Funding**

**Resolution No. 2024- 64**

**Moved:** Councillor Navackas  
**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Ontario Trillium Fund Grant proposal; And

That Council direct staff to proceed with the application, with the proposed project of the multi-use pad at Miller Park and submit the application to the Ontario Trillium Fund prior to March 6, 2024.

**Carried**

#### **7.2.2 Port Glasgow Yacht Club, Marina Pier Extension**

##### **Resolution No. 2024- 65**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Port Glasgow Yacht Club, Marina Pier Extension; And

That West Elgin Council hereby partner with Port Glasgow Yacht Club and contribute to the Port Glasgow Marina Pier Extension project, to a maximum amount of \$288,000.00; And

That West Elgin Council transfer the funds from the Marina Pier Extension reserves set aside for this specific purpose.

**Carried**

### **7.3 Finance/Administration**

#### **7.3.1 West Elgin Water Modeling Study**

##### **Resolution No. 2024- 66**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: West Elgin Water Modeling Study; And

That West Elgin Council approves the proposal prepared by Dillon Engineering for the purchase of engineering services to prepare water modeling study in the amount of \$45,500.00 plus applicable taxes.

**Carried**

#### **7.3.2 Council Remuneration**

##### **Resolution No. 2024- 67**

**Moved:** Councillor Navackas  
**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: 2023 Council Remuneration and Expenses report for information only.

**Carried**

**7.3.3 Rodney Sewage – Change Request No. 01: Lagoon Decant System Design**

**Resolution No. 2024- 68**

**Moved:** Councillor Denning  
**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: Rodney Sewage – Change Request No. 01: Lagoon Decant System Design; And

That West Elgin Council approve additional cost of engineering in the amount of \$65,394.70 plus applicable taxes.

**Carried**

**8. Committee and Board Reports or Updates**

None received.

**9. Accounts**

**Resolution No. 2024- 69**

**Moved:** Councillor Navackas  
**Seconded:** Councillor Statham

That the Mayor and Treasurer are hereby authorized to sign Payment Voucher #2A amounting to \$ 1,417,146.29 in settlement of General, Road, Water and Arena Accounts including Cheque number 26384-26396, EFT#7846-7907 and Payroll Pay Period 03.

**Carried**

**10. Notice of Motion**

None received.

**11. Council Inquires/Announcements**

None received.

## **12. Correspondence**

- 12.1 WOWC Letter to Premier Ford
- 12.2 Ontario News Release Re: Provincial Carbon Tax
- 12.3 West Elgin Early Years Advisory Committee Minutes
- 12.4 Elgin County Official Plan Final Draft and Public Notice

### **Resolution No. 2024- 70**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

**Carried**

## **13. Items Requiring Council Consideration**

### **13.1 Rodney Horticulture Fee Waiver Request**

#### **Resolution No. 2024- 71**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That West Elgin Council acknowledge receipt of the fee waiver request submitted by the Rodney and District Horticultural Society; And

That Council approve the request to waive fees for the Rodney Recreation Centre, May 10, 2024 at an cost of \$100, plus applicable taxes; And the 2024 Annual Plant Sale, May 11, 2024, at a cost of \$200, plus applicable taxes, in accordance with West Elgin rental contract # 732; And

That the approvals be noted during the 2024 Community Grants applications and budget discussions, as approved.

**Carried**

### **13.2 Elgin County Library Request**

#### **Resolution No. 2024- 72**

**Moved:** Councillor Statham

**Seconded:** Councillor Denning

That West Elgin Council acknowledge receipt of the request dated January 23, 2024 from Janet Given, Branch Supervisor, Dutton, West Lorne and Rodney (Library) Branches; And

That Council approve the use of the beach and parking lot for the Star Gazing event, August 9, 2024; And

That Council approve the use of the Miller Park Pavilion on August 10, 2024, for the Summer Reading Club, with fees to be waived for this purpose.

**Carried**

#### **14. Upcoming Meetings and Holiday Closures**

- Feb 28 2024 9:00 AM Old Town Hall Committee
- Mar 13 2024 9:00 AM West Elgin Community Centre Board of Management
- Mar 14 2024 4:00 PM Council Meeting
- Mar 27 2024 7:00 PM Recreation Committee
- Mar 28 2024 4:00 PM Council Meeting
- Mar 29 & Apr 1 Good Friday & Easter Monday, Municipal Office Closed

#### **15. By-Laws**

##### **15.1 By-law 2024-15, Agreement with Kiwanis Club of Rodney for Rodney Park OTF Grant Application**

###### **Resolution No. 2024- 73**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That By-law 2024-15, A By-law to Authorize the Execution of an Agreement between the Kiwanis Club of Rodney Incorporated (74327) and The Corporation of the Municipality of West Elgin, be read a first, second and third and final time.

**Carried**

##### **15.2 By-law 2024-16, CBO Agreement**

###### **Resolution No. 2024- 74**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That By-law 2024-16, Being a By-law to Authorize the Execution of an Agreement an agreement for the provision of Building Code Act

Administration and the Enforcement Services with the Township of Southwold, and Repeal By-law 2023- 04, be read a first, second and third and final time.

**Carried**

**15.3 By-law 2024-17, Appoint Alternate County Council Member**

**Resolution No. 2024- 75**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That By-law 2024-17, Being a By-Law to Appoint an Alternate Member to the Council of the County of Elgin during an absence of the Mayor, be read a first, second and third and final time.

**Carried**

**16. Closed Session**

**Resolution No. 2024- 76**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 5:55 pm, to discuss matters pursuant to Section 239 (2)

- (b), being personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations:
- (e) being litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

**Carried**

**17. Report from Closed Session**

Council reconvened into open session at 6:58pm.

Deputy Mayor Tellier reported that Council met in closed session and discussed three (3) items pursuant to the Municipal Act Section 239 (2)(b), being personal matters about identifiable individuals, including municipal or local board employees; one (1) items pursuant to Section 239 (2)(d) labour relations or employee negotiations; and one (1) item pursuant to Section 239 (2)(e) litigation



or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Direction was provided direction, including the following resolution passed in open session:

**Resolution No. 2024- 77**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That West Elgin Council hereby authorize the CAO/Treasurer, to hire a part-time Special Projects Manager, with the option to renegotiate at the end of the contract.

**Carried**

**18. Confirming By-Law**

**Resolution No. 2024- 78**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That By-law 2024-18, being a By-law to confirm the proceeding of the Regular Meeting of Council held on February 22, 2024, be read a first, second and third and final time.

**Carried**

**19. Adjournment**

**Resolution No. 2024- 79**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That the Council of the Municipality of West Elgin hereby adjourn at 6:59pm to meet again at 4:00pm, on Thursday, March 14, 2024 or at the call of the Chair.

**Carried**

---

Taraesa Tellier, Deputy Mayor

---

Terri Towstiuc, Clerk