



# Municipality of West Elgin

## Minutes

### West Elgin Community Centre Board of Management

January 10, 2024, 9:00 a.m.

West Elgin Community Complex - Hybrid Meeting

160 Main St

West Lorne

Electronic Hybrid Meeting

**Present:**  
Ken Loveland  
Jim Hathaway  
Terry Weed  
Bill Denning  
Ryan Statham

**Staff Present:**  
Lee Gosnell, Manager of Operations and Community Services  
Adam Ecker, Recreation Supervisor  
Jenn Vanesse

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:00 a.m.

**2. Adoption of Agenda**

**Moved:** Terry Weed

**Seconded:** Jim Hathaway

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**4. Minutes**

**Moved:** Bill Denning

**Seconded:** Terry Weed

That West Elgin Community Centre Board of Management Committee adopt the minutes of November 8th 2023, and December 13th 2023 as circulated and printed.

**Carried**

## **6. Financials**

**Moved:** Ryan Statham

**Seconded:** Terry Weed

That the West Elgin Community Centre Board of Management Committee adopt the financials of January 10th, 2024 as circulated and printed.

**Carried**

## **7. Staff Reports**

**Moved:** Jim Hathaway

**Seconded:** Bill Denning

That the West Elgin Community Centre Board of Management hereby receives the report from Lee Gosnell, Manager of Operations and Community Services;  
And

That a decision on requests to operate the canteen and/or set up a mobile food outlet in the arena parking area be postponed until further information regarding arena renovations and municipal licensing become available.

**Carried**

## **8. New Business**

### **8.1 Skating Club Update**

68 members and things are going well.

### **8.2 Minor Hockey Update**

Minor Hockey is starting into its playoffs. Their last tournament will be April 6th or 7th with 2-3 teams attending, so they may need some ice time a few

days after Easter for practice. Minor hockey will work with staff on extra ice time as it becomes closer.

### **8.3 Arena Revitalization Update**

The committee met this week and have narrowed down their thoughts and are focusing on the wants and needs of the arena. They are waiting on some drawings to be completed to bring to this committee. In the original Kraft Kockeyville application, the request was for more dressing rooms to be added. One idea is up front where the small dressing room, front office and hallway are, that it could be made into 2 dressing rooms and upgrades to the washrooms for accessibility. An idea is an addition with office space and vestibule to prevent a blast of cold air coming in when the doors open to the warm room. Also looking into the canteen space being repurposed if a decision is made to not use it. Another idea is to have a second level on the warm room. This will require a structural engineer to come in and advise whether it is possible or not, and what associated costs would be incurred. An elevator would need to be installed if a second story was put in for accessibility. The committee is working with Spriets engineering to come up with the mock ups and expertise. The renovations would not be able to be done in stages, and earliest anticipated date of starting work would be summer of 2025

### **9. Staff Operations Update**

The staff made it through the holidays, and are looking forward to the playoffs. No mechanical issues to report so far this season.

### **10. Adjournment**

**Moved:** Terry Weed

**Seconded:** Ryan Statham

That the West Elgin Community Centre Board of Management hereby adjourn at 9:22 a.m. to meet again on February 14th 2024.

**Carried**

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Ken Loveland, Chair

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Jenn VanEsse, Recording Secretary

