



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2024-04-11

Subject: Monthly Operations Update – March 2024

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on operations carried out in the municipality during the month of March.

Background:

Utilities

- Water, sanitary, and storm water services were installed at McLeod Court on Finney Street in West Lorne.
- Sanitary services were installed to the new townhouse development on Jane St in West Lorne.
- A curb box on Chestnut Street in West Lorne was repaired.
- Water reads were completed for billing purposes.
- Locates are increasing with the favorable weather conditions.
- All re-reads and all other routine duties completed.
- The West Elgin Joint Health and Safety Committee held their first meeting of 2024.

Parks and Recreation

- Normal operations were ongoing at the arena including a full March break of rentals.
- Regular cleaning at Rec Center for weekly programming.
- Removal of seasonal decorations in both towns.
- Winter sidewalk maintenance wrapped up and equipment cleaned for storage.
- Dawson completed the Basic Arena Refrigeration course through ORFA.

Public Works

- Crews worked on tree trimming and removal with the municipal contractor at various locations throughout West Elgin.
- Brushing projects were undertaken along Graham Road at Bainard Street and John Street in West Lorne to improve intersection sight lines.
- Landfill operations and recycling transfer to the London Material Recovery Facility.

- Staff used a reclaimer on municipal roads to bring gravel back in from the edges, which eliminates the berm to provide better drainage.
- Rehab operations were carried out at Kearns pit, including levelling of soil.
- Staff identified multiple road signs which has been stolen and made repairs as necessary.
- Tractors were serviced and prepared for spring dragging operations. Mowers were also taken out of storage and inspected.
- Winter equipment was removed from municipal graders, cleaned, oiled, and stored for the season. A new set of tires were installed on Grader 1 and both machines were prepared for spring grading.
- Staff found an old concrete basin which was buried under the edge of Blacks Road and did some exploratory work to determine how best to relocate the infrastructure.
- Operators completed a ditching project at the corner of Crinan Line and Graham Road.
- The new JD 672GP motor grader which was ordered last summer arrived at the end of March.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Lee Gosnell
Manager of Operations and Community Services

Report Approval Details

Document Title:	Monthly Operations Update - March 2024 - 2024-16-Operations Community Services.docx
Attachments:	
Final Approval Date:	Apr 9, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć