



## Staff Report

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**Report To:** Council Meeting  
**From:** Terri Towstiuc, Clerk  
**Date:** 2024-03-28  
**Subject:** Port Glasgow Yacht Club Agreement

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### **Recommendation:**

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Port Glasgow Yacht Club Agreement options; And

That Council choose option 3, being a partnership agreement; And

Further that Council direct staff to initiate a meeting with select members of the Port Glasgow Yacht Club to formally discuss pursuing an update partnership agreement.

### **Purpose:**

At the regular meeting of Council. February 22, 2024, Council approved a transfer of up to \$288,000.00 from reserves, for the purpose of the Marina Pier Extension project. The approval was based on the Municipality forming a new, updated agreement with the PGYC.

The current agreement was established in 1994, with an amending agreement in 2004 for the purpose of the public washroom upkeep.

### **Background:**

To move forward with an updated agreement, Council must decide how they would like to proceed with the updated agreement, with the options being:

1. "Lease" style agreement with the PGYC providing full operation and maintenance, and the Municipality being liable for Capital repairs and maintenance only.
2. Municipally run style agreement with the municipality responsible for full maintenance and operation.
3. "Partnership" style agreement. This agreement will be detailed, outlining what the PGYC is responsible for and when, and what the municipality is responsible for, and when. This agreement will provide for more flexibility and negotiation between the municipality and the PGYC. Staff will compile a list of duties that will be detailed in the agreement, for discussion and negotiation with the PGYC, including duties such as washroom upkeep (summer months vs off season), landscaping, etc.

It is recommended that the agreement include provisions to review every five years and amend if necessary. It is also recommended that the agreement includes a clause for Dispute Resolution, should an item not be able to be agreed upon by both parties.

**Financial Implications:**

Future Legals fee, undetermined currently.

**Policies/Legislation:**

By-law 1994-

By-law 2004-

**Alignment with Strategic Priorities:**

| <b>Infrastructure Improvement</b>   | <b>Recreation</b>   | <b>Economic Development</b>  | <b>Community Engagement</b>                                       |
|---|---|--|---|
| <input checked="" type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth. | <input checked="" type="checkbox"/> To provide recreation and leisure activities to attract and retain residents. | <input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living. | <input type="checkbox"/> To enhance communication with residents. |

Respectfully submitted by,

Terri Towstiuć  
Clerk