



# Municipality of West Elgin

## Minutes

### Council Meeting

March 28, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

**Present:** Deputy Mayor Tellier  
Councillor Navackas  
Councillor Denning  
Councillor Statham

**Regrets:** Mayor Leatham

**Staff Present:** Magda Badura, CAO/ Treasurer  
Lee Gosnell, Manager of Operations & Community Services  
Terri Towstiuc, Clerk

**Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).**

**1. Call to Order**

Deputy Mayor Tellier called the meeting to order at 4:00 pm.

**2. Adoption of Agenda**

**Resolution No. 2024- 118**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby adopts the Regular Council Agenda for March 28, 2024, as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

3.1 Councillor Navackas - Soccer Club Snack Booth Proposal

**4. Closed Session**

**Resolution No. 2024- 119**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 4:01pm, to discuss matters pursuant to the Municipal Act, 2001:

- Section 239 (2)(b), being personal matters about an identifiable individual, including municipal or local board employees;
- Section 239 (2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board;
- Section 239 (2)(d), labour relations or employee negotiations;
- Section 239 (2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

**Carried**

**5. Report from Closed Session**

Council reconvened into open session at 4:54pm.

Council received items pursuant to the Municipal Act, 2001, Section 239 (2)(b), being personal matters about an identifiable individual, including municipal or local board employees; Section 239 (2)(c), a proposed or pending acquisition or disposition of land by the municipality or local board; Section 239 (2)(d), labour relations or employee negotiations; and Section 239 (2)(e), litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Follow-up direction was provided for staff, where necessary.

**6. Adoption of Minutes**

**Resolution No. 2024- 120**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That West Elgin Council hereby adopt the Minutes of March 14, 2024, as presented.

**Carried**

## **6.1 Elgin Group Police Services Board Minutes**

### **Resolution No. 2024- 121**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby acknowledge receipt of the Elgin Group Police Services Board Minutes of November 15, 2023 and February 26, 2024.

**Carried**

## **7. Business Arising from Minutes**

## **8. Staff Reports**

### **8.1 Municipal Drains**

#### **8.1.1 Section 4 Petition for New Tile Drain**

##### **Resolution No. 2024- 122**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the Section 4, Petition for Drainage Works by Owners, Form 1; and

That Council approve request for the construction of a new tile drain, dated March 13, 2024, submitted by Dugald Aldred (Municipality of West Elgin) and James Dymock (Municipality of Dutton Dunwich); and

That Council hereby appoint Spriets and Associates, to proceed with the necessary steps pursuant to the *Drainage Act*.

**Carried**

### **8.2 Operations & Community Services**

#### **8.2.1 Horse Drawn Vehicle Signage**

##### **Resolution No. 2024- 123**

**Moved:** Councillor Statham

**Seconded:** Councillor Denning

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes; And

That Council direct staff to investigate the potential for a Horse Drawn Vehicle Signage Policy.

**Carried**

### **8.2.2 Tandem Axel Plow Truck**

**Resolution No. 2024- 124**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services; and

That West Elgin Council approves ordering one (1) new tandem axle plow truck from Viking-Cives Ltd. of Mount Forest ON, for the quoted price of \$404,393.00 plus applicable tax.

**Carried**

## **8.3 Clerk's**

### **8.3.1 Yacht Club Agreement**

**Resolution No. 2024- 125**

**Moved:** Councillor Navackas

**Seconded:** Councillor Denning

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Port Glasgow Yacht Club Agreement options; And

That Council choose option 3, being a partnership agreement; And

Further that Council direct staff to initiate a meeting with select members of the Port Glasgow Yacht Club to formally discuss pursuing an update partnership agreement.

**Carried**

### **8.3.2 Old Town Hall Demolition**

**Resolution No. 2024- 126**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Old Town Hall, Rodney, Rear Addition Demolition; And

That Council hereby defer the approval of the demolition until the presentation of the 2024 Operating Budget.

**Carried**

### **8.3.3 Community Safety and Policing Act Update**

#### **Resolution No. 2024- 127**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: *Community Safety and Policing Act Update* dated March 27, 2024, for information; And

That Council approve the current community representative, Ida MacCallum, until the end of the current council term; And

That before the end of the current council term Southwold, West Elgin and Dutton Dunwich will work together to develop a new application/appointment process for the community representative position; And

That remuneration remain the same; \$1,500 per year for board members and \$2,000 per year for the chair; And

That Council approve that all operation costs be allocated equally between participating municipalities.

**Carried**

### **8.3.4 Off-Leash Dog Park Survey Results**

#### **Resolution No. 2024- 128**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk Re: Off-Leash Dog Park Survey Results; And

That Council defer the decision, and direct staff to investigate the potential for grants and funding opportunities.

**Carried**

## **8.4 Finance/Administration**

### **8.4.1 Rodney Sewage Project Update and Timeline**

#### **Resolution No. 2024- 129**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: Rodney Sewage Project Update and Timelines for information only.

**Carried**

## **9. Committee and Board Reports or Updates**

Councillor Denning provided an update regarding the planned arena re-naming event, scheduled for August 24, 2024. The proposed new name will be the "Bo Horvat Arena". The Horvat family will be attending the event, along with Kraft Hockeyville representatives and Hockey Hall of Fame representatives. The arena renovation sub-committee is also planning the renovation projects, to be presented to Council at a later date.

Deputy Mayor Tellier advised that the Recreation Committee has started Canada Day celebration plans.

Councillor Navackas advised the Economic Development Committee had their first "tour" meeting at Natterjack Brewery, and the next meeting is scheduled for April 9th at the Council Chambers.

## **10. Accounts**

### **Resolution No. 2024- 130**

**Moved:** Councillor Statham

**Seconded:** Councillor Denning

THAT the Mayor and Treasurer are hereby authorized to sign Payment Voucher #3A amounting to \$ 786,286.89 in settlement of General, Road, Water and Arena Accounts including Cheque number 26413-26419, EFT#8045-8088 and Payroll Pay Period 06.

**Carried**

## **11. Notice of Motion**

None received.

## 12. Council Inquires/Announcements

Councillor Denning advised that he has received numerous complaints regarding people parking on the road on Monroe Street, West Lorne at the Tim Hortons, creating safety concerns. L. Gosnell, Manager of Operations and Community Services advised that this is a violation under the Highway Traffic Act, requiring a call to OPP.

Deputy Mayor Tellier advised that she has received concerns from constituents leaving the West Elgin Community Health Centre, West Lorne, and when leaving the parking lot on Main Street, it is difficult to see oncoming traffic due to the parking spots directly beside the entrance/exit.

Deputy Mayor Tellier acknowledged staff's cooperation with the ongoing OPP investigation for the Cyber Attack Incident on the Municipality, and acknowledged the public post that was published, once able to.

## 13. Correspondence

13.1 Elgin County Tourism Operator Networking Event, May 2, 2024

13.2 AGCO Required Notification Re: Natterjack Brewing Company event, April 6, 2024

### Resolution No. 2024- 131

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That West Elgin Council hereby acknowledge and file all correspondence, not otherwise dealt with.

**Carried**

## 14. Items Requiring Council Consideration

### 14.1 Soccer Club Snack Booth Proposal

Councillor Navackas declared a conflict on this item.

### Resolution No. 2024- 132

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council support a Snack Booth facilitated by the 1st Dutton Pathfinders and Rangers, operated during the West Elgin Soccer Club summer events, for fundraising purposes; And

That the 1st Dutton Pathfinders and Rangers work with Municipal Recreation Staff to determine a site best suitable for the Snack Booth.

**Carried**

#### **14.2 Community Policing Committee**

**Resolution No. 2024- 133**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That West Elgin Council hereby approve the Community Policing Committee to host a meeting within the Municipality.

**Carried**

#### **14.3 Water Bill Waiver of Fees/Write-Off Account**

**Resolution No. 2024- 134**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That West Elgin Council hereby deny the request to "write-off" water account 200500056, request received March 26, 2024, with a balance owing of \$508.02.

**Carried**

#### **14.4 My Main Street, Community Activator Grant**

**Resolution No. 2024- 135**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby approve the grant application submission for the My Main Street Community Activator proposed by the Economic Development Committee, subject to the confirmation of eligibility requirement being met; And

That Council direct staff to submit the application prior to the March 31, 2024 submission deadline.

**Carried**



**15. Upcoming Meetings and Holidays**

- March 29 - Good Friday, All Municipal Services Closed
- April 1 - Easter Monday, All Municipal Services Closed
- April 9 - 7pm - Economic Development Committee
- April 10 - 9am, WECCBM (Arena Board)
- April 11 - 4pm, Council
- April 15 - 8:30am, Four Counties Transit Committee
- April 18 - 10am, Old Town Hall Committee
- April 25 - 4pm, Council

**16. By-laws**

**16.1 By-law 2024-25, Fire Department Administration Services Agreement**

**Resolution No. 2024- 136**

**Moved:** Councillor Statham

**Seconded:** Councillor Navackas

That By-law 2024-25, Being a By-law to authorize entering into an agreement for the provision of sharing Fire Department Administration Services with the Township of Southwold and Municipality of Dutton Dunwich, be read a first, second and third and final time.

**Carried**

**17. Confirming By-Law**

**Resolution No. 2024- 137**

**Moved:** Councillor Navackas

**Seconded:** Councillor Statham

That By-law 2024-26, being a By-law to confirm the proceeding of the Regular Meeting of Council held on March 28, 2024, be read a first, second and third and final time.

**Carried**

**18. Adjournment**

**Resolution No. 2024- 138**

**Moved:** Councillor Denning

**Seconded:** Councillor Navackas

That the Council of the Municipality of West Elgin hereby adjourn at 5:49pm, to meet again at 4:00pm, on Thursday, April 11, 2024, or at the call of the Chair.

**Carried**

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Taraesa Tellier, Deputy Mayor

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Terri Towstiuc, Clerk