MUNICIPALITY OF West Elgin

Staff Report

Report To:	Council Meeting
From:	**Terri Towstiuc, Clerk**
Date:	2024-05-09
Subject:	**Monthly Administration Update, April 2024**

Recommendation:

That West Elgin Council hereby receives the Monthly Update report for April 2024 from Terri Towstiuc, Clerk, for information purposes only.

Purpose:

The purpose of this report is to provide Council with an administrative update from the Municipal Office.

Background:

- Municipal staff participated in website training on April 2-4, along with employees from Dutton Dunwich, Southwold and Zouling technologies.
- The annual tree giveaway took place, with pick-up on April 20. Numerous trees were left over, and staff were busy contacting recipients to arrange for pick-up.
- The Clerk has been participating in the AMCTO Mentorship program as a mentee, receiving valuable advice from another municipal Clerk/Mentor.
- Staff met with Waste Connections at the Municipal Office to get a better communication plan in place and discuss what the future may entail for West Elgin with the likelihood of "wheelie bin" collection.
- Service Ontario moving notices has been placed on Facebook, the Municipal Website and Electronic Sign.
  - *Thank you to Kathy Urquart for her dedication and many years of service to Service Ontario and the Municipality. Wishing Kathy a happy and healthy retirement. Service Ontario will be closing at the Municipal Office on May 30, 2024, at 1:30pm, and re-opening at the new location on Tuesday, June 4, 2024 at 9:30 am at 216 Furnival Road.*

Financial Implications:
None

Policies/Legislation:
None.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
☐ To improve West Elgin's infrastructure to support long-term growth.	☐ To provide recreation and leisure activities to attract and retain residents.	☐ To ensure a strong economy that supports growth and maintains a lower cost of living.	☒ To enhance communication with residents.

Respectfully submitted by,

Terri Towstiuc
Clerk