



## Staff Report

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**Report To:** Council Meeting  
**From:** Lee Gosnell, Manager of Operations & Community Services  
**Date:** 2024-05-09  
**Subject:** Monthly Operations Update – April 2024

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### **Recommendation:**

That West Elgin Council hereby receives the Monthly Operations Report, April 2024, from Lee Gosnell, Manager of Operations & Community Services for information purposes.

### **Purpose:**

The purpose of this report is to provide West Elgin Council with a brief update on operations carried out in the municipality during the month of April.

### **Background:**

#### Parks & Recreation

- Ice removal was completed at the arena and the building was cleaned in preparation for the off season.
- Regular cleaning was on-going at the Rec Center; however, many programs are now winding down for the summer break.
- Preparations were made for solar eclipse festivities at the marina. The municipal washroom was opened early, and extra garbage receptacles were placed around the area. The foot bridge over 16 Mile Creek was also inspected and rotten boards replaced in advance.
- Service and maintenance on parks equipment in preparation for summer, and winter sidewalk equipment was cleaned and stored.
- Received new soccer line painter which will be needed in early May.
- Started regular grass cutting at all locations.

#### Utilities

- Operators from public works, utilities and the recreation department completed OTM Book 7 training which deals working in/around roadways and proper traffic control requirements.
- Staff assisted with opening the Port Glasgow trailer park, including inspection of the water system and inspection/cleaning of the sanitary system.
- All seasonal water turn-ons were completed as requested.
- Hydrant flow colour markings were upgraded according to the latest flow test results supplied by OCWA.
- All locates, meter reads and repairs were completed in a timely manner.

## Public Works

- Spring landfill operations, including moving cover material and general cleanup.
- Winter road patrols ended and routine patrols on county/municipal roads were on-going.
- 2024 bridge washing operations were carried out at the five county structures identified for cleaning. This consists of basing and curb cleaning, power washing of guiderail and structural components, plus primary inspection.
- Staff cleaned off catch basins to provide drainage and prevent foreign material from entering the storm sewers.
- Installation of a roadside basin and drain was completed on Fleming Line.
- Public works staff completed road closures and traffic control in conjunction with OPP for the solar eclipse viewing at Port Glasgow.
- Spring grading and dragging of gravel roads south in the south half of the municipality is complete and work has begun in the north end.
- Multiple calls for dead animal removal, including one call for a deceased deer on the Port Glasgow beach.
- Shoulder grading along all county roads was completed.
- Sweeping of all county intersections was also completed in April.
- Staff assisted with lawn restoration around the new fire hydrant located adjacent to the former Rodney Legion.
- Tree stumps were ground on county road 6 and in West Lorne. The grindings were removed, and topsoil placed.
- Gravel was placed along Moriah Street in Rodney, just east of Stinson Steet, to aid in church parking.

### Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Lee Gosnell  
 Manager of Operations and Community Services

### Report Approval Details

Document Title:	Monthly Operations Update - April 2024 - 2024-17-Operations Community Services.docx
Attachments:	
Final Approval Date:	May 7, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć