



Municipality of West Elgin

Minutes

Council Meeting

June 27, 2024, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

Present: Mayor Leatham
Deputy Mayor Tellier
Councillor Navackas
Councillor Denning
Councillor Statham

Staff Present: M. Badura, CAO/ Treasurer
L. Gosnell, Manager of Operations & Community Services
Robert Brown, Planner
Terri Towstiuc, Clerk

Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at www.westelgin.net, when available (pending no technical difficulties).

1. Call to Order

Mayor Leatham called the meeting to order at 4:00 pm.

2. Adoption of Agenda

Resolution No. 2024- 260

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby adopts the Regular Council Agenda for June 27, 2024 as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Closed Session

Resolution No. 2024- 261

Moved: Deputy Mayor Tellier

Seconded: Councillor Denning

That the Council of the Municipality of West Elgin hereby proceeds into Closed Session at 4:02 pm, to discuss matters pursuant to the Municipal Act, Section 239 (2)(a), being the security of the property of the municipality; And Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality.

Carried

5. Report from Closed Session

Clerk Towstiuic reported out at 5:24 pm, that Council received three (3) items pursuant to the Municipal Act, 2001, Section 239 (2). Council provided staff with administrative direction, including the following two (2) recommendations:

Resolution No. 2024- 262

Moved: Councillor Navackas

Seconded: Councillor Denning

That West Elgin Council received a report from M. Badura, CAO/Treasurer, re: IT Security Assessment and;

That West Elgin Council approves a quote from CYPFER Canada Inc. in the amount of \$19,200.00 plus applicable taxes.

Carried

Resolution No. 2024- 263

Moved: Deputy Mayor Tellier

Seconded: Councillor Denning

That West Elgin Council declare surplus municipally owned lands known as the MacPherson Road Extension unopened road allowance; and,

That West Elgin Council authorize the Clerk to proceed with implementing the procedures prescribed in By-law 2019-14 being a By-law to Adopt and Maintain a

Policy with Respect to the Sale and Other Disposition of Land Owned by the Municipality of West Elgin.

Carried

6. Adoption of Minutes

Resolution No. 2024- 264

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby adopt the Minutes of June 13, 2024, as presented.

Carried

7. Business Arising from Minutes

8. Staff Reports

8.1 Planning

8.1.1 Severance Application E47-24 – Comment to Elgin County

Resolution No. 2024- 265

Moved: Deputy Mayor Tellier

Seconded: Councillor Denning

That West Elgin Council hereby receives the report from Robert Brown, Planner regarding severance application File E-47-24 – Comments to Elgin County (Planning Report 2024-16);

And that West Elgin Council hereby recommends approval to the Land Division Committee for the County of Elgin for Severance application, File E-47-24, subject to the Lower-Tier Municipality conditions in Appendix One of this report;

And further that West Elgin Council directs administration to provide this report as Municipal Comments to the County of Elgin.

Carried

8.2 Operations & Community Services

8.2.1 Horse Drawn Vehicle Signage Policy

Resolution No. 2024- 266

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services re: Horse Drawn Vehicle Signage Policy; And

That West Elgin Council approves the Horse Drawn Vehicle Signage Policy as presented.

Carried

8.3 Finance/Administration

8.3.1 2024 Compensation Update Report

Resolution No. 2024- 267

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: 2024 Compensation Update Report and;

That West Elgin council approves proposed 2024 Employee remuneration schedule as presented in Schedule A.

Carried

9. Committee and Board Reports or Updates

Councillor Denning advised that the Arena Renaming committee continues to prepare for the August 24 event, which will include representative from the Hockey Hall of Fame, the Kraft Hockeyville Trophy and remaining merchandise, and attendance by Bo Horvat and the Horvat family. Bo will be on site all day for the unveiling of the new logo and to sign autographs. St. Thomas radio will also be on site providing music and interviews.

Deputy Mayor Tellier advised the Recreation Committee is prepared for a Canada Day celebration full of recreation-based activities, including basketball, pickle ball, lawn bowling and a baseball game, as well facepainting and a feather mural activity. Flyers were given out and volunteers are in place for the day.

Heritage homes meeting will be held next week, and the West Elgin Health Center is preparing for their 30th anniversary celebration.

Old Town Hall committee met with two of the three new members in attendance. New grant ideas were shared including accessibility, arts and heritage. The committee will meet again mid-July.

10. Notice of Motion

None Received.

11. Council Inquires/Announcements

Deputy Mayor Tellier enquired if we were able to put a sponsorship program in place for community benches, similar to the Haning basket sponsorship program. Staff will investigate and bring forth a report.

12. Correspondence

- 12.1 Notice of No Appeals, E 36-24, 19911 Pioneer Line
- 12.2 Watson and Associates, Updates on Bill 185 Changes to the Development Charges Act (and various other Acts)
- 12.3 2023 Elgin County Library Performance Presentation
- 12.4 Correspondence received June 17, 2024 from Jennifer Keyes, Director, Development and Hazard Policy Branch Re: Streamlining of approvals under the Aggregate Resources Act and supporting policy
- 12.5 Call for Nominations 2024 Community Schools Alliance

Resolution No. 2024- 268

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby receive and file all correspondence not otherwise dealt with.

Carried

13. Items Requiring Council Consideration

13.1 Portable Restaurant "Old Boys Park" Port Glasgow Trailer Park

Lee Gosnell, Manager of Operations and Community Services advised that coincidentally, a resident of the trailer park came to the office on the same day this request was received by email, advising they would like to open the food booth at the park to provide ice cream and simply snacks for campers. They are in the process of obtaining insurance, for the 2024 season.

Mr. Tountas was in the Council Chambers audience, and Council requested clarification from him, clarifying if his request was for the 2024

or 2025 camping season. Mr. Tountas advised this portable trailer request is for the 2025 season, to allow time to prepare. Council would be interested in revisiting this request late 2024 or early 2025, which will provide more still for preparation discussion.

Resolution No. 2024- 269

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That West Elgin Council hereby acknowledge receipt of the Portable Restaurant Request from Sam Tountas, to operate a portable restaurant at the Port Glasgow Trailer Park "Old Boys Park"; And

That Council defers the request, to be re-examined later in the year, to commence operations in the 2025 camping season.

Carried

13.2 Notification Requirement for Liquor License - St. Elijah Orthodox Church

Resolution No. 2024- 270

Moved: Deputy Mayor Tellier

Seconded: Councillor Denning

That West Elgin Council hereby acknowledge receipt of the event notification from the St. Elijah Orthodox Church, for their event to be held on Sunday, August 4, 2024, as a requirement from the Alcohol and Gaming Commission of Ontario (AGCO).

Carried

14. By-Laws

14.1 2024-48, Employee Remuneration

Resolution No. 2024- 271

Moved: Councillor Statham

Seconded: Deputy Mayor Tellier

That By-law 2024-48, a By-Law to amend By-law 2023-103, being a by-law to Set Rates of Remuneration for Municipal Employees, be read a first, second and third and final time.

Carried

14.2 2024-49, Authorizing By-law, Funding Agreement for the Renewed Canada Community-Building Fund, 2024-2034

Resolution No. 2024- 272

Moved: Councillor Denning

Seconded: Councillor Statham

That By-law 2024-49, Being a By-law to Authorize the Execution of an Agreement between The Corporation of the Municipality of West Elgin and The Association of Municipalities of Ontario (AMO) for the purposes of a Municipal Funding Agreement on the Canada Community-Building Fund, be read a first, second and third and final time.

Carried

15. Confirming By-Law

Resolution No. 2024- 273

Moved: Deputy Mayor Tellier

Seconded: Councillor Statham

That By-law 2024-50 being a By-law to confirm the proceeding of the Regular Meeting of Council held on June 27, 2024, be read a first, second and third and final time.

Carried

16. Adjournment

Resolution No. 2024- 274

Moved: Councillor Denning

Seconded: Deputy Mayor Tellier

That West Elgin Council hereby adjourn at 6:03pm to meet again at 4:00pm, on Thursday, July 18, 2024, or at the call of the Chair.

Carried

Richard Leatham, Mayor

Terri Towstiuc, Clerk