

**Ministry of Transportation  
Transit Division**

777 Bay Street, 30<sup>th</sup> Floor  
Toronto ON M5G 2E5  
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**Ministère des Transports  
Division des transports en commun**

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Toronto ON M5G 2E5  
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Courriel : [felix.fung@ontario.ca](mailto:felix.fung@ontario.ca)

March 15, 2024

Magda Badura  
Chief Administrative Officer  
Municipality of West Elgin  
22413 Hoskins Line  
Rodney ON N0L 2C0  
[mbadura@westelgin.net](mailto:mbadura@westelgin.net)

Dear Magda Badura:

I am writing to let you know about the launch of the 2023-24 Gas Tax Program and to advise you of your funding allocation.

The Municipality of West Elgin will be eligible to receive an allocation of **\$31,172** for this program year.

In the coming days we will be distributing, through the Transfer Payment Ontario Network (TPON) system, the electronic versions of your Letter of Agreement, along with program guidelines, reporting forms and the Canadian Content for Transit Vehicle Procurement policy. The primary staff contact at the Municipality of West Elgin will be notified when these documents are available.

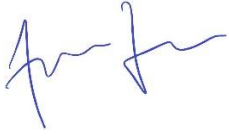
Please return a scanned copy of the signed Letter of Agreement (in pdf format), the required supporting by-law (if applicable), and the 2023 Reporting Forms to the Ministry through the TPON system.

The Municipality of West Elgin currently provides a public transit service that includes service to, and receives financial contributions from, the Village of Newbury, and the Municipality of Southwest Middlesex.

As your municipality is the host for the provision of this joint service, we therefore request that your supporting Council by-law confirm that your municipality is continuing to act as the host for the other supporting municipalities.

If you have any questions regarding the Gas Tax program, please contact Kevin Dowling, Director, Transit Strategy and Programs Branch, at [kevin.dowling@ontario.ca](mailto:kevin.dowling@ontario.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read 'Felix Fung', with a stylized, cursive script.

Felix Fung  
Assistant Deputy Minister, Transit Division

Cc : Doug Jones, Deputy Minister, Ministry of Transportation  
Kevin Dowling, Director, Transit Strategy and Programs Branch, Ministry of  
Transportation

Cathy Case, Clerk/ Treasurer, Village of Newbury  
Jeff Brick, Interim Chief Administrative Officer, Municipality of Southwest  
Middlesex