

Four Counties Transportation Services Committee

Minutes

July 22, 2024, 8:30 a.m.
Council Chambers
160 Main Street
West Lorne

Present: John Wright, Chatham-Kent
Mark McGill, Southwest Middlesex
Don McCallum, Southwest Middlesex
Ryan Statham, West Elgin
Linda Dunn, Adult Day Program

Regrets: Michelle Navackas, West Elgin
Kristina Pringle, West Elgin Community Health Centre
Clyde Harris, Newbury

Staff Present: Magda Badura, CAO/Treasurer, West Elgin
Terri Towstiuc, Recording Secretary/Clerk, West Elgin

Staff Absent: Jan Metcalfe, Chatham-Kent
Cathy Case, Clerk/Treasurer, Newbury

1. Call to Order

Chair Mark McGill called the meeting to order at 8:37 a.m.

2. Adoption of Agenda

Resolution No. FCTC 2024- 12

Moved: Don McCallum, Southwest Middlesex

Seconded: Ryan Statham, West Elgin

That the Four Counties Transportation Services Committee adopt the agenda of July 22, 2024, as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Resolution No. FCTC 2024- 13

Moved: Don McCallum, Southwest Middlesex

Seconded: Ryan Statham, West Elgin

That Four Counties Transportation Services Committee hereby adopt the Minutes of April 15, 2024 as presented.

Carried

5. Business Arising from Minutes

CAO/Treasurer Badura advised the Committee that she has not received a response regarding the Gas Tax Program letter previously received from the Ministry of Transportation, which did not include the Municipality of Chatham-Kent. Ms. Badura assured the committee that Chatham-Kent is included when the financials are submitted at the end of the year.

CAO/Treasurer Badura advised the Committee that current hospital staff and bus drivers were not aware of any requirements to change to staggered start times for the adult programming, and the current riders for this programming are content with the current ride and wait times for the transit system. Linda Dunn, Adult Day Program, advised that she agreed with these statements, and has not been advised of a need for this type of service.

6. Financial Information, as of June 30, 2024

Resolution No. FCTC 2024- 14

Moved: Ryan Statham, West Elgin

Seconded: Don McCallum, Southwest Middlesex

That the Four Counties Transit Committee hereby accept the Financials as of June 30, 2024, as presented.

Carried

7. Verbal Reports and Open Discussion

CAO/Treasurer Badura advised the committee that a policy will be forthcoming, which will detail the amount of transit stops and length of time that one trip may be scheduled for. A recent shopping trip caused significant overtime required for

a bus driver, due to the trip being scheduled later in the day, and multiple stops required. Ms. Badura is coordinating with the drivers, to ensure the policy will create parameters to prevent this in the future.

8. Adjournment

Resolution No. FCTC 2024- 15

Moved: Don McCallum, Southwest Middlesex

Seconded: John Wright, Chatham-Kent

That the Four Counties Transportation Services Committee hereby adjourn at 9:13 a.m. to meet again at 8:30am, on Monday, September 9, 2024, or at the call of the chair.

Carried

Mark McGill, Vice-Chair

Terri Towstiuc, Recording Secretary