



## Staff Report

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**Report To:** Council Meeting  
**From:** Magda Badura, CAO/Treasurer  
**Date:** 2024-11-28  
**Subject:** 2024 Carry Forward Projects

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### **Recommendation:**

That West Elgin Council hereby receives the report from M. Badura, CAO/Treasurer re: 2024 Carry Forward Projects; And

That West Elgin Council hereby authorizes that the following list of 2024 approved projects be carried forward to the 2025 fiscal year for completion and that the balance of the 2024 budget allowances for each of the respective projects be carried forward to the 2024 fiscal year.

### **Purpose:**

The purpose of this report is to advise Council of 2024 approved projects, which will not be completed in 2024, and to request that the unspent funds be carried forward to 2025.

The department managers have provided a synopsis for each of their respective projects including Rationale in *Table 1: Capital Projects Deferral* for the need to carry the project forward for completion in 2025.

**Table 1: Capital Project Deferral**

<b>Account No.</b>	<b>Description</b>	<b>2024 Budget</b>	<b>Rationale</b>
01-7012-8000	Building Demolition	\$30,000.00	No deferral is necessary; the approved amount will be drawn from building reserves and included in the 2025 Capital Budget.
01-7200-8000	Truck 11	\$225,000.00	No deferral is necessary; the approved amount will be drawn from Roads Dept - Equipment reserves and included in the 2025 Capital Budget.
01-7200-8116	Walker Street Reconstruction	\$15,000.00	Engineering deferred to early 2025 but survey work to be completed in December 2024 (weather pending).

01-7200-8117	Storm Water Management Plan	\$81,519.37	Storm water system cleaned and inspected in summer of 2024. Plans to create an inspection/back flow prevention program (deferred to 2025)
01-7200-8119	Culvert Replacement Silver Clay East of Furnival	\$25,000.00	Culvert replacement to be completed by WE public works in summer 2025. Lack of time in 2024 due to other public works projects.
01-7200-8120	EV Charging Station	\$60,000.00	The grant application for the EV charging stations was unsuccessful, and funding is no longer available. A small portion of this project was allocated towards parking lot creation and was not covered by the grant funding. Staff recommends reallocating the funds to 2025 for the construction of additional parking spaces.
01-7295-8000	Sidewalks	\$50,000.00	Inspection and minor repairs completed under maintenance. Capital project deferred due to lack of time for completing design and tender.
01-7612-8004	Ceiling Replacement	\$75,000.00	The ceiling replacement has been deferred to Spring 2025 to maximize the recreation center's usage. During construction, the main hall will be unavailable for 3–4 weeks.
01-7070-8000	Washroom Renovations	\$20,000.00	An RFQ to go out in Dec-2024.

**Financial Implications:**

The balance of the 2024 budget allowances for the projects will be carried forward to the 2025 fiscal budget. The exact amount of the carryover is unknown until year end reconciliation of projects has been completed. The enclosed *Table 2 – 2021-2024 Deferred Capital*, provides a visual representation of the estimated transfers to and from reserves for the fiscal years 2021-2024, along with a projected estimate for the year 2024.

## Report Approval Details

Document Title:	2024 Capital Projects Deferral - 2024-49-Administration Finance.docx
Attachments:	- Deferred Capital.pdf - 2025 Deferred Capital.pdf
Final Approval Date:	Nov 26, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć