



Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2024-11-14

Subject: Monthly Operations Update – October 2024

Recommendation:

That West Elgin Council hereby receives the Monthly Operations Update, October 2024, from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide West Elgin Council with an overview of operations conducted within the municipality during the month of October.

Background:

Utilities

- Crews were called for sanitary backup in east back alley, south of Moriah Street on Friday October 4. Staff suspect minimal flows created a blockage over time. The line was pumped so as not to disturb opening night of Roots & Rival, and flushing took place Monday morning.
- Crews flushed the storm drain behind 194 Furnival Road and investigated a possible environmental concern on behalf of MECP.
- Two new water services were installed during the month.
- Meter changes, locates, reads and all other regular duties.

Parks and Recreation

- Closing of Marina and Miller Park washrooms, including final cleaning and winterization
- Grass cutting at most locations along with fall yard cleanup.
- Winterization of splash pad.
- Regular cleaning and program setup at the Rec Centre.
- Shift work started in the recreation department as Arena schedule now in full swing. Training of part-time seasonal staff completed.

Public Works

- Landfill operations, fall monitoring inspection and arial survey completed.
- Fall grading of municipal gravel roads is underway.
- Mowing operations along county and municipal roads completed for the season.
- Winter sand was delivered by Johnston Bros. and public works staff mixed with salt and stacked in the dome for winter operations.

- Investigate catch basin issue at intersection of Pioneer Line and Furnival Road. Staff flushed tile drain and made repairs to the corrugated steel pipe.
- Brush cutting along various municipal and county roads.
- Repair road cut at intersection of Johnston Line and Furnival Road for Elgin County.
- Staff inspected culverts under paved aprons along Graham Road north of West Lorne.
- Completed proper sign layout and installed new chevrons on Queens Line west of Dunborough Road and the intersection of Furnival Road and Beattie Line.
- Road patrols completed for the month.
- Catch basin install at the municipal office for new parking area.
- Public Works operator travelled to Arkona to pick up sand for the lawn bowling green.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Lee Gosnell, Manager of Operations & Community Services

Report Approval Details

Document Title:	Monthly Operations Update - October 2024 - 2024-28-Operations Community Services.docx
Attachments:	
Final Approval Date:	Nov 12, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiac