



## Staff Report

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**Report To: Council Meeting**

**From: Lee Gosnell, Manager of Operations & Community Services**

**Date: 2024-12-19**

**Subject: Monthly Operations Update – November 2024**

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### **Recommendation:**

That West Elgin Council hereby receives the report from Lee Gosnell, Manger of Operations & Community Services for information purposes.

### **Purpose:**

The purpose of this report is to provide West Elgin Council with a brief overview of operations carried out within the municipality during the month of November.

### **Background:**

#### Public Works

- Continued fall grading operations on gravel roads throughout the municipality.
- Landfill operations and transporting of recyclables were ongoing.
- All routine and winter road patrols completed.
- Shoulder drop-off repaired on Queen Street between Kerr Road and Graham Road.
- Delivered soil to OCWA for work taking place at the West Lorne sewage plant.
- Crews repaired a sink hole in the asphalt on Talbot Line near McColl Road.
- Cold patching on various hard top roads, both Municipal and County.
- Remove leaves and debris from basin lids on Queens, Furnival, Graham and Main streets.
- Installed winter operations gear on trucks, calibrated and tested.
- Completed sign repair and replacement, including 911 signage and chevrons.
- Plowing, salting, and sanding operations carried out Nov 29<sup>th</sup>.
- Survey landfill with BluMetric and place grade stakes for proper elevation.
- Install/repair sections of sidewalk in West Lorne, Rodney, and at the municipal office.
- Install new drain in parking lot at the municipal office in advance of paving.

#### Utilities

- Removed abandoned water service under Pioneer Line (original for Wild Goat).
- Completed curb box repair on Argyle Line.
- Meter Reads and re-reads were completed.
- The injector pump on the generator at West Lorne firehall was rebuilt, reinstalled and tested.
- Assisted PGTP Supervisor to ensure all buildings and facilities were winterized.
- All work orders, locates, and other routine maintenance completed.

Parks and Recreation

- Winterized Marina, Miller Park and Pool washrooms and buildings.
- Installed all holiday decorations in both towns.
- Cleaned up mowing equipment and prepared winter snow equipment for use.
- Regular cleaning at the Rec Centre.
- Arena schedule in full swing. Annual WLMH Black and Gold tournament.
- Received Zamboni blade changing assistant and had staff training provided by Zamboni.

**Alignment with Strategic Priorities:**

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Lee Gosnell  
 Manager of Operations and Community Services

## Report Approval Details

Document Title:	Monthly Operations Update - November 2024 - 2024-32-Operations Community Services.docx
Attachments:	
Final Approval Date:	Dec 17, 2024

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć