



# MUNICIPALITY OF **West Elgin**

## **The Corporation of The Municipality of West Elgin**

### **By-Law 2025-03**

#### **Being a By-Law to Appoint a Chief Administrative Officer for the Corporation of the Municipality of West Elgin and Repeal By-laws 2019-80 and 2022-44**

**Whereas** Section 229 of the *Municipal Act 2001, S.O. 2001 chapter 25*, provides that the Council of West Elgin may appoint a Chief Administrative Officer (CAO), who shall have all the powers and duties of said office under the *Municipal Act* and every other Act;

**And Whereas** the Council of the Corporation of the Municipality of West Elgin deems it necessary to appoint a Chief Administrative Officer (CAO);

**Now Therefore** the Council of the Corporation of the Municipality of West Elgin enacts as follows:

1. That Robin Greenall is hereby appointed Interim Chief Administrative Officer and Deputy Clerk for the Corporation of the Municipality of West Elgin.
2. That the roles, responsibilities and duties of the office shall be determined by the Job Description and attached to this by-law as "Schedule A".
3. That the salary attached to the office shall be determined via a signed contract.
4. That this by-law shall take effect on January 10, 2025 with an expiry date of January 9, 2026.

Read a first, second, and third time and passed this 9<sup>th</sup> day of January 2025.

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Richard Leatham, Mayor

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Terri Towstiuć, Clerk