



## Staff Report

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**Report To: Council Meeting**

**From: Lee Gosnell, Manager of Operations & Community Services**

**Date: 2025-01-23**

**Subject: Monthly Operations Update – December 2024**

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### **Recommendation:**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

### **Purpose:**

The purpose of this report is to provide West Elgin Council with a brief overview of operations conducted during the month of December 2024.

### **Background:**

#### Parks and Recreation

- Busy month of ice rentals, including extra rentals around the school Christmas holiday break.
- Annual WLMH Christmas Jamboree held at the West Lorne arena.
- Seasonal arena staff worked additional shifts as full-time parks staff utilized their remaining vacation time.
- Operators completed winter sidewalk maintenance and snow removal at the arena and West Lorne firehall.
- Regular cleaning and program set-up at the Rodney Rec Centre.

#### Public Works

- Recycling transported from the municipal transfer site to the London Material Recovery Facility (MRF).
- All routine and winter road patrols were completed as required.
- The winter public works schedule is under way with afternoon shifts and weekend patrols being completed. Operators responded to six winter events during the month.
- Various sign repairs were completed in December including bridge markers, no winter maintenance signs, and street sign blades.
- The curb and gutter in Rodney and West Lorne were swept to remove remaining fall debris such as leaves and dirt.
- Grading of various gravel roads was completed as weather conditions allowed.
- Three trees identified as hazardous due to poor condition were removed from the ROW.
- Remaining winter equipment was prepared for service and preventative maintenance was completed on all municipal vehicles.
- Public works staff picked up debris from several locations throughout the municipality during the month and noted more dumping on roadsides than usual.

- Operators started a project for Elgin County Engineering that will see blue tourism signs removed at various locations within West Elgin.

Utilities

- Utilities operator Grant Schweitzer moved into Public Works on-call and afternoon shift rotation and is being called out as needed for winter operations.
- Downtown Rodney Sidewalks plowed/salted when required along with maintaining Rodney Library and Rec Centre walkways.
- Staff arranged for vacuum truck service to repair a sewer clean-out in Todd Place and install a meter pit on Silver Clay Line.
- All work orders, locates, building checks and other regular duties completed.

**Alignment with Strategic Priorities:**

<b>Infrastructure Improvement</b>	<b>Recreation</b>	<b>Economic Development</b>	<b>Community Engagement</b>
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Lee Gosnell, Manager of Operations & Community Services

**Report Approval Details**

Document Title:	Monthly Operations Update - December 2024 - 2025-01-Operations Community Services.docx
Attachments:	
Final Approval Date:	Jan 21, 2025

This report and all of its attachments were approved and signed as outlined below:

Terri Towstiuć