



## Staff Report

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**Report To:** Council Meeting  
**From:** Lee Gosnell, Manager of Operations & Community Services  
**Date:** 2025-02-13  
**Subject:** Monthly Operations Update – January 2025

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### **Recommendation:**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations and Community Services, for information purposes.

### **Purpose:**

The purpose of this report is to provide West Elgin Council with a brief update on operations carried out in the municipality during the month of January.

### **Background:**

#### **Public Works**

- Landfill operations and transportation of recyclables.
- Staff completed the removal of Elgin Tourism signs as requested by County Engineering.
- Equipment was cleaned, maintained and repaired between winter events.
- All routine and winter road patrols were completed as scheduled.
- ACE Electronics was on site completing the installation of new monitors for salting equipment
- Staff were kept busy with winter maintenance tasks during the month. Salting, sanding and/or plowing operations took place on 27 of 31 days during January.

#### **Utilities**

- Water reads were completed mid-month for the first billing cycle of 2025.
- Re-reads and repairs were completed as required
- Sidewalks were plowed and salted when needed
- All locates and other regular duties were completed

<b>Infrastructure Improvement</b>	<b>Recreation</b>	<b>Economic Development</b>	<b>Community Engagement</b>
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,  
Lee Gosnell,  
Manager of Operations & Community Services

## Report Approval Details

Document Title:	Monthly Operations Update - January 2025 - 2025-01-Operations (Infrastructure Development).docx
Attachments:	
Final Approval Date:	Feb 7, 2025

This report and all of its attachments were approved and signed as outlined below:

Robin Greenall