

# Tri-County Water Board of Management

## Minutes

**Date: December 17, 2024, 9:00 a.m.**

**Location: Electronic Participation Meeting via Zoom**

- Present:** Allan Mayhew, Southwest Middlesex  
Mike Hentz, Dutton Dunwich  
Amarilis Drouillard, Dutton Dunwich  
Corey Pemberton, Dutton Dunwich  
Don McCallum, Southwest Middlesex  
Mike Sholdice, Southwest Middlesex  
Darren Galbraith, Chatham-Kent  
Heather Dougherty, West Elgin
- Regrets:** Taraesa Tellier, West Elgin  
Bill Denning, West Elgin  
Kevin Derbyshire, Newbury  
Ryan Statham, West Elgin  
Richard Leatham, West Elgin
- Staff Present:** Cathy Case, Clerk/Treasurer, Newbury  
Sam Smith, OCWA  
Tracey Johnson, CAO/Treasurer, Dutton Dunwich  
Terri Towstiuc, Recording Secretary/Clerk, West Elgin  
Sam Sianas, OCWA  
Magda Badura, CAO/Treasurer
- Regrets:** Dale Le Britton, OCWA  
Maegan Garber, OCWA  
Robin Trepanier, OCWA
- Also Present:** Amanda Gubbels, CAO, Southwest Middlesex  
Mack Meloche, Treasurer, Southwest Middlesex

### 1. Call to Order

Chair Corey Pemberton called the meeting to order at 9:05 am.

**2. Adoption of Agenda**

**Moved:** Mike Sholdice, Southwest Middlesex

**Seconded:** Allan Mayhew, Southwest Middlesex

That Tri-County Water Board hereby adopts the Agenda for December 17, 2024, as presented.

**Disposition: Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Moved:** Darren Galbraith, Chatham-Kent

**Seconded:** Amarilis Drouillard, Dutton Dunwich

That the Tri-County Water Board hereby adopts the minutes of November 19, 2024, as presented.

**Disposition: Carried**

**5. Business Arising from Minutes**

None.

**6. Staff Reports and Items of Discussion**

**6.1 2025 Tri-County Insurance Renewal**

The board discussed insured amounts for the infrastructure and feel that it is not in line with today's dollar. The board asked for a valuation report to be brought back in the new year.

Mr. Mayhew asked about cyber insurance, which is not included on the current policy. This will be brought back for review in the year.

**Moved:** Allan Mayhew, Southwest Middlesex

**Seconded:** Amarilis Drouillard, Dutton Dunwich

That Tri-County Water Board proceed with acceptance of the insurance policy and request staff make inquiry to insurance representatives in regard to proper asset value, question cyber security insurance, and bring back to the board.

**Disposition: Carried**

## **6.2 2025 Tri-County Budget**

**Moved:** Allan Mayhew, Southwest Middlesex

**Seconded:** Mike Hentz, Dutton Dunwich

That Tri-County Water Board hereby approve the 2025 Budget and Multi-Year Forecast, as presented.

**Disposition: Carried**

## **6.3 2025 Meeting Schedule**

Quarterly meetings scheduled for January 28, April 15, July 15 and October 21. Additional budget meeting scheduled for November 18.

**Moved:** Allan Mayhew, Southwest Middlesex

**Seconded:** Darren Galbraith, Chatham-Kent

That Tri-County Water Board hereby acknowledge receipt of the 2025 Meeting Schedule.

**Disposition: Carried**

## **6.4 Appointment of Chair and Vice-Chair, 2025**

Deferred until January 2025.

## **7. Announcement - Southwest Middlesex**

Mr. Mayhew advised that Southwest Middlesex hired Watson and Associates to complete a water and wastewater rate study, which has resulted in an increase to water and wastewater rates. Mr. Mayhew is confident that the vast majority of residents will understand the rationale, to provide sustainable water distribution plan and address infrastructure.

Mr. Mayhew also advised the board that he would like to see Tri-County Water Board become a corporation in 2025, and the benefits far outweighs the disadvantages, and the board would like to see a legal opinion, to pursue this route.

**8. Adjournment**

**Moved:** Allan Mayhew, Southwest Middlesex

**Seconded:** Amarelis Drouillard, Dutton Dunwich

That the Tri-County Water Board hereby adjourn at 9:52 pm, to meet again at 7:00pm, on Tuesday, January 28, 2024, or at the Call of the Chair.

**Disposition: Carried**

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Corey Pemberton, Chair

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Terri Towstiuc, Recording Secretary