



## Staff Report

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**Report To:** Council Meeting  
**From:** Jeff McArthur, Fire Chief  
**Date:** 2025-03-13  
**Report:** 2025-03  
**Subject:** Washroom Renovation – Station 1

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### **Recommendation:**

That West Elgin Council hereby receives the report from Jeff McArthur, Fire Chief; and

That Staff be authorized to accept the quote from Baines Contracting Inc, in the amount of \$31,935 plus HST, for a remodel of the existing washroom and to build a new washroom.

### **Purpose:**

To seek Council approval for the washroom renovation project at Station 1 in Rodney.

### **Background:**

In 2023, a need was identified to modernize the existing washroom and add a second washroom at Station 1 in Rodney. The training room, which is attached to the fire hall, sees regular use for joint fire department meetings, municipal staff meetings, and over the past couple of years, increased use for hosting courses through the Elgin Middlesex Regional Fire School. This project was brought to Council for consideration in 2023 and was approved.

Three quotes have been obtained as follows:

Baines Contracting	\$31,935.00 + HST
Elgin Contracting	\$66,500.00 + HST
Fairview Property Developments	\$41,086.00 + HST

Staff reviewed and confirmed that all quotes covered the scope of work that is required. All the contractors listed are local, and all attended the fire hall to view the areas included in this project.

### **Financial Implications:**

A total of \$50,000 was previously approved by Council to renovate the existing washroom and to add a second washroom. This budget amount has been kept in the deferred capital projects budget to date, and the recommended quote is within this budget amount.

Respectfully submitted by,

Jeff McArthur,  
Fire Chief

## Report Approval Details

Document Title:	Washroom Renovation - Station 1 - 2025-03-Fire.docx
Attachments:	- Estimate_1132_from_Baines_Contracting_Inc.pdf
Final Approval Date:	Mar 7, 2025

This report and all of its attachments were approved and signed as outlined below:

Robin Greenall