



Staff Report

Report To: Council Meeting
From: Magda Badura, Manager of Corporate Services (Treasurer)
Date: 2025-03-27
Subject: Amendment to By-law 2020-88

Recommendation:

That West Elgin Council hereby receives the report from M. Badura, Manager of Corporate Services – Treasurer re: Amendment to By-Law 2020-88;

And That West Elgin Council approves the revisions to the existing By-Law 2020-88 as presented.

Background:

In accordance with By-Law 2020-88, Council members are entitled to a mileage reimbursement of \$0.495 per kilometer when using their personal vehicles for municipal business outside of the Municipality of West Elgin. This rate was set several years ago and does not reflect the current rates established by the Canada Revenue Agency (CRA), which are updated annually to account for fluctuations in fuel prices, vehicle maintenance costs, and other factors that affect the cost of operating a vehicle.

As of January-2025, the CRA has set the prescribed mileage rate at \$0.72 per kilometer. This rate is recognized as a fair and standard rate for vehicle expenses and ensures consistency with the CRA's guidelines for tax purposes.

As the bylaw is being fully repealed, it's important to note that Council's annual remuneration has been updated, and a new amount for accommodation threshold has been established. The amendments have been highlighted in yellow for reference and both documents are attached.

Financial Implications:

There are no financial implications as the CRA prescribed rates have been utilized over the past two years and are already incorporated into the annual budget. Amending By-Law 2020-88 will formalize the changes that have been made and approved, ensuring by laws and policies are up to date.

Policies/Legislation:

By-Law 2020-88
By-Law 2025-XX

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Magda Badura
Manager of Corporate Services - Treasurer

Report Approval Details

Document Title:	Amendment to By-law 2020-88 - 2025-10-Corporate Services Finance.docx
Attachments:	- By-Law 2020-88.pdf - By-Law 2025-XX Council Remuneration .docx
Final Approval Date:	Mar 20, 2025

This report and all of its attachments were approved and signed as outlined below:

Robin Greenall