



Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2025-04-09
Subject: Monthly Report for March 2025

Recommendation:

That West Elgin Council hereby receives the Monthly Fire report for March 2025, from Jeff McArthur, Fire Chief, for information purposes.

Purpose:

To provide Council with an update on fire department activities in the month of March 2025.

Background:

Emergency Responses

Fire – Grass	1
Alarms Sounding	1
Motor Vehicle Collison (MVC)	2
Medical Assist	6
Rescue – industrial	1
Public Hazard	1
Burn Complaint	1
Call cancelled on route	1
TOTAL	14

Training & Meetings

Department topics included incident review, search & rescue, and fire dynamics.

Members are attending NFPA 1021 Fire Officer 1 and received Provincial Certification in NFPA 1001 Firefighter and NFPA 1035 Fire & Life Safety Educator.

Seven new recruits and one existing member are attending the NFPA 1001 Recruit Class, through the Elgin-Middlesex Regional Fire School.

An officers meeting was held; training, operations, budget, and personnel discussed.

A training division/working group is being formed, to work collectively on department training schedules and lesson plans. This is in lieu of filling the vacant Training Officer position and distributes those responsibilities amongst this group.

The Fire Chief attended County Chiefs meetings, a County Radio System Working Group meeting, and the Fire Coordinators Annual Meeting.

Fire Prevention

Members hosted a tour for elementary school students at Station 2 in West Lorne.

A fire prevention team is being formed, which will allow members with a special interest in community public education, to assist the Fire Prevention Officer.

Other Activities/Information

Staff received approval for the Provincial Fire Protection grant, focused on cancer prevention, for extractor/laundry room ventilation at each station. This project is underway.

The County Fire Chiefs are discussing options regarding Hazardous Materials response agreements, as there are currently no formal agreements within Elgin County.

A draft automatic aid agreement for WEFD’s response area south of Wardsville has been sent to Southwest Middlesex Fire for review.

Financial Implications: There are no financial implications associated with this report.

Policies/Legislation: None.

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by:

Jeff McArthur,
Fire Chief

Report Approval Details

Document Title:	Monthly Activity Report - March 2025 - 2025-05-Fire.docx
Attachments:	
Final Approval Date:	Apr 4, 2025

This report and all of its attachments were approved and signed as outlined below:

Robin Greenall