



# Municipality of West Elgin

## Minutes

### Council Meeting

April 24, 2025, 4:00 p.m.

Council Chambers

160 Main Street

West Lorne

**Present:** Mayor Leatham  
Deputy Mayor Tellier  
Councillor Denning  
Councillor Statham

**Staff Present:** Terri Towstiuc, Clerk  
Robin Greenall, Chief Administrative Officer  
Lee Gosnell, Manager of Operations and Community Services

**Council Meetings are held in-person at 160 Main Street, West Lorne, and the post-meeting recording available at [www.westelgin.net](http://www.westelgin.net), when available (pending no technical difficulties).**

#### 1. Call to Order

Mayor Leatham called the meeting to order at 4:02 pm.

#### 2. Motion to Suspend the Rules

Pursuant to Section 3.5 of By-law 2024-05 (*Procedural By-law*) "Any part or parts of this by-law may be suspended by a vote with the consent of Council Members present unless the part(s) is prescribed by statute or law."

#### **Resolution No. 2025- 128**

**Moved:** Councillor Denning

**Seconded:** Deputy Mayor Tellier

That West Elgin Council hereby suspend the rules of By-law 2024-05, Section 4.2.6.3, allowing an amendment to the agenda after the deadline, for the purpose of the addition of a Closed Session.

**Carried**

**3. Adoption of Agenda**

**Resolution No. 2025- 129**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Denning

That West Elgin Council hereby adopts the Regular Council Agenda for April 24, 2025, as amended.

**Carried**

**4. Disclosure of Pecuniary Interest and General Nature Thereof**

No disclosures

**5. Adoption of Minutes**

**Resolution No. 2025- 130**

**Moved:** Councillor Denning

**Seconded:** Deputy Mayor Tellier

That West Elgin Council hereby adopt the Minutes of April 10, 2025, as presented.

**Carried**

**6. Business Arising from Minutes**

None.

**7. Staff Reports**

**7.1 Infrastructure & Development**

**7.1.1 Truck 11 Replacement**

**Resolution No. 2025- 131**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; And

That West Elgin Council approves ordering one (1) new single axle dump truck from Viking-Cives Ltd. of Mount Forest ON, for the quoted price of \$249,834.00 plus applicable tax.

**Carried**

### **7.1.2 2025 Landfill Monitoring Agreement**

#### **Resolution No. 2025- 132**

**Moved:** Councillor Denning

**Seconded:** Deputy Mayor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; And

That West Elgin Council approve the 2025 Landfill Monitoring Agreement submitted by BluMetric Environmental at the cost of \$41,358.00 plus applicable taxes.

**Carried**

### **7.1.3 Roadside Mower Replacement**

#### **Resolution No. 2025- 133**

**Moved:** Councillor Statham

**Seconded:** Deputy Mayor Tellier

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Infrastructure and Development; And

That West Elgin Council approves the purchase of one (1) new Woods BW 10.61 batwing mower from Kent Farm Supplies in Blenheim, Ontario for the quoted price of \$34,000.00 plus applicable taxes.

**Carried**

## **7.2 Community Services & Clerks**

### **7.2.1 Options to fill Ward 3 Vacancy**

#### **Resolution No. 2025- 134**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Terri Towstiuc, Clerk re: Options, Filling the Vacancy of Ward 3 Councillor; And

Whereas Council declared the seat of Ward 3 Councillor vacant on April 10, 2025; And

Whereas Council is required to determine the method of filling a vacant seat, pursuant to the *Municipal Act*, Section 263;

Therefor Council direct the Clerk to proceed with Option One (1), being Call of Application and Appointment, to fill the vacancy of Councillor, Ward 3 for the remainder of the 2022-2026 term of Council.

**Carried**

### **7.3 Chief Administrative Officer**

#### **7.3.1 Port Glasgow Trailer Park Financial Analysis Study Quote**

**Resolution No. 2025- 135**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby receives the report from Robin Greenall, CAO regarding the Port Glasgow Trailer Park Financial Analysis Study– Quote.

And That Council approves the recommendation to contract Watson and Associates Economist Ltd. to complete a financial analysis study, and to fund the cost of the service through the Municipality of West Elgin's Port Glasgow Trailer Park Reserves.

**Carried**

### **8. Committee and Board Reports or Updates**

No updates provided.

### **9. Notice of Motion**

None received.

### **10. Council Inquires/Announcements**

*Power failure occurred, resulting in an unexpected recess from 4:30 to 4:38pm.*

Councillor Denning thanks West Lorne Foodland owners Steve & Brenda Brown for their years of service and contributions to the community, with their last shift being Saturday, April 26, 2025.

### **11. Correspondence**

Item 11.1 "2025 Senior of the Year" pulled from Correspondence by Councillor Denning, to be discussed under item 12 "Items Requiring Council Consideration".

11.2 County of Elgin, E 15-2025 Notice of No Appeals

11.3 County of Elgin, From the Council Chambers, April 8, 2025

11.4 Longwoods to Lakeshore Project Update - Spring 2025

**Resolution No. 2025- 136**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Denning

That West Elgin Council hereby receive and file all correspondence, not otherwise dealt with.

**Carried**

**12. Items Requiring Council Consideration**

**12.1 Request for Proclamation of June 7, 2025 as LemonAID Day**

**Resolution No. 2025- 137**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Statham

That West Elgin Council hereby receive the request dated April 4, 2025 from Family and Children's Services St. Thomas and Elgin; And

That Council hereby approve the request to proclaim Saturday, June 7, 2025 as LemondAID day, a county-wide initiative led by a partnership between Doug Tarry Homes and the Elgin Children's Foundation, for the purpose of raising funds to send deserving children connected with Family and Children's Services of St. Thomas and Elgin to camp.

**Carried**

**12.2 2025 Ontario Senior of the Year**

**Resolution No. 2025- 138**

**Moved:** Councillor Denning

**Seconded:** Councillor Statham

That West Elgin Council hereby nominate Bill Graham as 2025 Ontario Senior of the Year, through the Ministry of Seniors and Accessibility; And

That Council direct the Clerk to submit the nomination prior to the April 30 deadline.

**Carried**

**13. Closed Session**

**Resolution No. 2025- 139**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Denning

That West Elgin Council hereby proceed into Closed Session at 4:46 pm, pursuant to the *Municipal Act*, Section 239 (2)(b), being personal matters about identifiable individuals, including municipal or local board employees (staffing updates).

**Carried**

**14. Report from Closed**

Return to Closed Session at 4:59 pm.

Council received two (2) items, pursuant to the *Municipal Act*, Section 239 (2)(b), for the purpose of staffing updates, as information only.

**15. Confirming By-Law**

**Resolution No. 2025- 140**

**Moved:** Councillor Statham

**Seconded:** Councillor Denning

That By-law 2025-21 being a By-law to confirm the proceeding of the Regular Meeting of Council held on April 24, 2025, be read a first, second and third and final time.

**Carried**

**16. Adjournment**

**Resolution No. 2025- 141**

**Moved:** Deputy Mayor Tellier

**Seconded:** Councillor Statham

That the Council of the Municipality of West Elgin hereby adjourn at 5:00 pm to meet again at 4:00pm, on Thursday, May 8, 2025, or at the call of the Chair.

**Carried**

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Richard Leatham, Mayor

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Terri Towstiuc, Clerk