



**Municipality of West Elgin
Emergency Control Group
Meeting Minutes
May 29, 2020, 1:00 p.m.
Held via Zoom**

Present: Deputy Mayor R. Leatham
CAO/Treasurer M. Badura
CEMC B. Weber
Alternate CEMC L. Gosnell
Fire Chief Al Beer
Utilities M. Kalita
Scribe J. Nethercott
Regrets: Mayor D. McPhail

CAO/Treasurer Magda Badura called the meeting to order at 1:03 p.m.

Magda Badura provided an update on recent announcement that all emergency orders have been extended until June 9th. Magda also provided an update from Southwestern Public Health that there has been an update to the list of symptoms and that the Federal Government is considering providing 10 sick days for all workers.

Magda reported that the opening of the Office has been pushed back until June 15, 2020 in conjunction with Dutton Dunwhich and Newbury. Currently 182 of the 282 Service Ontario Offices are open, with the closest being London and Strathroy. Other Municipal Offices in Elgin County are not planning to reopen until mid July.

Elgin County had a task force group meeting on beaches and at this time they would like all beaches to remain closed until June 9th at least.

All municipal public washrooms are to remain closed at this time as well.

Magda stated that universal masking is recommended, however due to health concerns not mandatory. When the office is open to the public the sign will read wearing a mask is recommended.

Magda reported that during the heat alert a cooling centre was opened at the West Elgin Community Health Centre. Bettina reported that she is seeking clarification from the OFMEM on guidelines for opening a cooling centre during the pandemic. Magda reported that Southwestern Public Health is also working to create guidelines for cooling centres.

Elgin County CAO's group is working towards developing more permanent signage for high use areas and are trying to find discounts with group purchases.

Jana brought forward a request from the West Lorne Lawn Bowlers about opening their facility. It was discussed and even with their guidelines and not opening the Clubhouse the group feels that it would be better left closed for now, but will be re-evaluated on a weekly basis.

Lee provided an update on the Port Glasgow Trailer park that many residents are just visiting for maintenance purposes and not spending the night. There have been more signage put up regarding social distancing and hand washing.

Lee provided an update that Operations & Community Services will be having 4 students start on June 1. Staff are able to maintain distancing and are masked if there is more than 1 person in a vehicle. Public Works staff may start staggered shifts for sign in and sign out times to avoid having more than 5 people in the shop at one time.

Richard brought up the idea of opening the washrooms at the Port Glasgow Marina. He feels that we shouldn't be in a hurry, but the Yacht Club would like them open. Magda reported that signage needs to be developed with input from the insurance company and procedures put into place for cleaning prior to this happening. Lee stated that staff are working on these procedures at this time.

Bettina reported that she was able to host her online introduction to Emergency Management seminar and it went well.

Emergency Control Group Meeting adjourned at 1:42 p.m. to meet again at 1 p.m. on June 5, 2020.

Magda Badura
Chair
CAO/Treasurer

Jana Nethercott
Scribe