

# **Four Counties Transportation Services Committee**

## **Minutes**

**January 27, 2025, 8:30 a.m.**

**Council Chambers**

**160 Main Street**

**West Lorne**

- Present:** Vice Chair John Wright, Chatham-Kent  
Chair Mark McGill, Southwest Middlesex  
Don McCallum, Southwest Middlesex  
Ryan Statham, West Elgin  
Kristina Pringle, West Elgin Community Health Centre  
Clyde Harris, Newbury  
Linda Dunn, Adult Day Program  
Richard Leatham, West Elgin
- Staff Present:** Terri Towstiuc, Recording Secretary/Clerk, West Elgin  
Magda Badura, Manager of Corporate Services/Treasurer  
Robin Greenall, Chief Administrative Officer
- Staff Absent:** Jan Metcalfe, Chatham-Kent  
Cathy Case, Clerk/Treasurer, Newbury
- Also Present:** Jenna Denijs, West Elgin Community Health Centre  
Amanda Starling, Adult Day Program

### **1. Call to Order**

Chair Mark McGill called the meeting to order at 8:32 a.m.

### **2. Adoption of Agenda**

**Resolution No. FCTC 2025- 01**

**Moved:** Don McCallum, Southwest Middlesex

**Seconded:** Richard Leatham, West Elgin

That the Four Counties Transportation Services Committee adopt the agenda of January 27, 2025, as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

**4. Minutes**

**Resolution No. FCTC 2025- 02**

**Moved:** Vice Chair John Wright, Chatham-Kent

**Seconded:** Don McCallum, Southwest Middlesex

That Four Counties Transportation Services Committee hereby adopt the Minutes of October 30, 2024, as presented.

**Carried**

**5. Business Arising from Minutes**

None.

**6. Items of Discussion**

**6.1 Family Day Transit Request - Do Good Things Co.**

Committee members from Southwest Middlesex received a request for special transit, for local events taking place on Family Day, Monday, February 17, 2025 in the Municipality of Southwest Middlesex. The committee received details from M. Badura, Manager of Corporate Services/Treasurer indicating for cost implications, with three options: Charge the full fee at an approximate cost of \$884.00, charge prorated at fifty percent (50%) or provide the service free of charge. The presentation also indicated a need for a policy detailing the procedures, in the event that these requests are received. The committee discussed potential funding through Gas Tax rebates or local recreation funding. Ms. Badura indicated that this type of request does not meet the criteria for Gas Tax Funding, and any fees incurred that are not recuperated through user fees will be included in FCTC deficit. The committee advised they are willing to prorate the request at fifty percent (50%), and passed the following motion:

### **6.1.1 M. Badura - Community Shuttle Request**

#### **Resolution No. FCTC 2025- 03**

**Moved:** Vice Chair John Wright, Chatham-Kent

**Seconded:** Richard Leatham, West Elgin

That the Four Counties Transit Board approve the shuttle service for Family Day at a 50% discounted rate to reduce financial burdens on the organization while maintaining support for the service.

**Carried**

### **7. Other Items or Announcements**

None.

### **8. Adjournment**

#### **Resolution No. FCTC 2025- 04**

**Moved:** Richard Leatham, West Elgin

**Seconded:** Don McCallum, Southwest Middlesex

That the Four Counties Transportation Services Committee hereby adjourn at 9:19am to meet again at 8:30am, on April 14, 2025, or at the call of the chair.

**Carried**

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Mark McGill, Vice-Chair

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Terri Towstiuc, Recording Secretary