

Four Counties Transportation Services Committee

Minutes

January 27, 2025, 8:30 a.m.

Council Chambers

160 Main Street

West Lorne

- Present:** Vice Chair John Wright, Chatham-Kent
Chair Mark McGill, Southwest Middlesex
Don McCallum, Southwest Middlesex
Ryan Statham, West Elgin
Kristina Pringle, West Elgin Community Health Centre
Clyde Harris, Newbury
Linda Dunn, Adult Day Program
Richard Leatham, West Elgin
- Staff Present:** Terri Towstiuc, Recording Secretary/Clerk, West Elgin
Magda Badura, Manager of Corporate Services/Treasurer
Robin Greenall, Chief Administrative Officer
- Staff Absent:** Jan Metcalfe, Chatham-Kent
Cathy Case, Clerk/Treasurer, Newbury
- Also Present:** Jenna Denijs, West Elgin Community Health Centre
Amanda Starling, Adult Day Program

1. Call to Order

Chair Mark McGill called the meeting to order at 8:32 a.m.

2. Adoption of Agenda

Resolution No. FCTC 2025- 01

Moved: Don McCallum, Southwest Middlesex

Seconded: Richard Leatham, West Elgin

That the Four Counties Transportation Services Committee adopt the agenda of January 27, 2025, as presented.

Carried

3. Disclosure of Pecuniary Interest

No disclosures

4. Minutes

Resolution No. FCTC 2025- 02

Moved: Vice Chair John Wright, Chatham-Kent

Seconded: Don McCallum, Southwest Middlesex

That Four Counties Transportation Services Committee hereby adopt the Minutes of October 30, 2024, as presented.

Carried

5. Business Arising from Minutes

None.

6. Items of Discussion

6.1 Family Day Transit Request - Do Good Things Co.

Committee members from Southwest Middlesex received a request for special transit, for local events taking place on Family Day, Monday, February 17, 2025 in the Municipality of Southwest Middlesex. The committee received details from M. Badura, Manager of Corporate Services/Treasurer indicating for cost implications, with three options: Charge the full fee at an approximate cost of \$884.00, charge prorated at fifty percent (50%) or provide the service free of charge. The presentation also indicated a need for a policy detailing the procedures, in the event that these requests are received. The committee discussed potential funding through Gas Tax rebates or local recreation funding. Ms. Badura indicated that this type of request does not meet the criteria for Gas Tax Funding, and any fees incurred that are not recuperated through user fees will be included in FCTC deficit. The committee advised they are willing to prorate the request at fifty percent (50%), and passed the following motion:

6.1.1 M. Badura - Community Shuttle Request

Resolution No. FCTC 2025- 03

Moved: Vice Chair John Wright, Chatham-Kent

Seconded: Richard Leatham, West Elgin

That the Four Counties Transit Board approve the shuttle service for Family Day at a 50% discounted rate to reduce financial burdens on the organization while maintaining support for the service.

Carried

7. Other Items or Announcements

None.

8. Adjournment

Resolution No. FCTC 2025- 04

Moved: Richard Leatham, West Elgin

Seconded: Don McCallum, Southwest Middlesex

That the Four Counties Transportation Services Committee hereby adjourn at 9:19am to meet again at 8:30am, on April 14, 2025, or at the call of the chair.

Carried

Mark McGill, Vice-Chair

Terri Towstiuc, Recording Secretary