



## MUNICIPALITY OF **West Elgin**

### Staff Report

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**Report To:** Council Meeting  
**From:** Dave Charron, Manager of Infrastructure & Development  
**Date:** 2025-08-14  
**Subject:** Monthly Report June and July 2025

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#### **Recommendation:**

That West Elgin Council hereby receives the report from Dave Charron, Manager of Infrastructure and Development, for information purposes.

#### **Purpose:**

The purpose of this report is to provide West Elgin Council with a brief update on operations conducted during the months of June and July.

#### **Background:**

##### Public Works – Monthly Operations

- Landfill operations and recycling deliveries.
- Cold patched Municipal Roads and County Roads
- Road patrols completed as required.
- Grass cutting and Street sweeping.

##### Public Works – Special Project

- Sidewalk Maintenance Clean and Spraying
- County bridge washing and Inspection.
- Emergency Road closure – as request by OPP
- Road Closure for Roots and Revival festival
- Installation of Tourism signs for the County
- Gravel placement for 2025 complete
- Brine of Municipal Roads complete

##### Utilities – Monthly Operations

- Locates requested completed.
- Meter Reads by Olameter & Re-Reads completed along with all readers GPS logged.
- All work orders and other regular duties have been completed.
- Customer Service calls including condition of water that led to flushing of the lines.

### Utilities – Special Project

- Water repair on 2” Line on Gray Line from Fibre optics installation plow hit.
- Installation of new water service on Silver Clay Line.
- New water service on Dymock Line for new build.
- Fire Hydrant replaced on Beattie Line.
- Meter Pit Replaced on Pioneer Line

### Capital Projects

- Line painting contract starts at the end of July.
- Installed replacement culvert on Silver Clay Line
- Kerr Road Tar and Chip project have been completed.

### **Financial Implications:**

Capital Projects completed are on expected budget and internal staff completed a portion of the projects for cost savings. All projects are currently forecasted on budget.

### **Policies/Legislation:**

### **Alignment with Strategic Priorities:**

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin’s infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input checked="" type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Dave Charron

Manager, Infrastructure and Development

## Report Approval Details

Document Title:	Monthly Report - June and July - 2025-15-Operations (Infrastructure Development).docx
Attachments:	
Final Approval Date:	Aug 11, 2025

This report and all of its attachments were approved and signed as outlined below:

Robin Greenall