



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting
From: Robin Greenall, Chief Administrative Officer
Date: 2025-08-14
Subject: Health and Safety Policy review

Recommendation:

That West Elgin Council hereby receives the Health and Safety Policy review report from Robin Greenall, CAO, AND

That the West Elgin Council approves and adopts the Health and Safety policy, AND

That the West Elgin Council Repeal By-law 2019-42 and all previous revisions and by-laws.

Purpose:

The purpose of this report is to provide Council with an annual review of the West Elgin Health and Safety Policy.

Background:

The Occupational Health and Safety Act of Ontario (OHSA) requires all employers to have in place Health and Safety policy and program to establish minimum standards and set out the rights and duties of all those who have a role in dealing with workplace health and safety. This policy is to be reviewed annually.

The West Elgin Health and Safety Policy was adopted in 2000 and is annually reviewed by the Joint Health and Safety Committee (JHSC), Council, and all staff.

The JHSC has reviewed the Health and Safety Policy and moved the policy to be sent forward for Council's considerations; see attached policy. Once adopted by Council the policy will be delivered to all staff for their review

It is recommended that Council adopt the policy as presented, and the previous revision(s) and by-law be repealed.

Financial Implications:

There are no financial implications.

Policies/Legislation:

[Occupational Health and Safety Act, R.S.O. 1990, c. O.1](#)

Alignment with Strategic Priorities:

Infrastructure Improvement	Recreation	Economic Development	Community Engagement
<input type="checkbox"/> To improve West Elgin's infrastructure to support long-term growth.	<input type="checkbox"/> To provide recreation and leisure activities to attract and retain residents.	<input type="checkbox"/> To ensure a strong economy that supports growth and maintains a lower cost of living.	<input type="checkbox"/> To enhance communication with residents.

Respectfully submitted by,

Robin Greenall, CAO