



Tel: (905) 928-9481
Fax: (888) 622-4939
482 South Service Road East, Suite 130
Oakville, Ontario L6J 2X6
www.forbesbrosld.ca

June 9, 2020

Sent via email

Heather James, Planner
Municipality of West Elgin
22413 Hoskins Line
Rodney, ON N0L 2C0

CLIENT: Xplornet Communications Inc.
RE: Request for Concurrence - Proposed 45m Lattice Tower Site
SITE ID: FERNDALE
ADDRESS: 13990 Colley Road, Rodney, ON

Ms. James,

Forbes Bros. Ltd. on behalf of Xplornet Communications Inc. would like to inform the Municipality of West Elgin that the land-use authority and public consultation as required under Innovation, Science and Economic Canada (ISED) has been completed for Xplornet's proposed 45m lattice tower site at 13990 Colley Road, Rodney, ON.

The approval authority for wireless telecommunication towers is within ISED, under the *Radiocommunication Act*. ISED's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 5* outlines the process for the proponent to follow and encourages the establishment of policies from the land-use authority as they are best positioned to contribute to optimum siting of facilities to meet their own community needs.

ISED's *Radiocommunication and Broadcasting Antenna Systems – CPC-2-0-03, Issue 5*, can be retrieved at: [https://www.ic.gc.ca/eic/site/smt-gst.nsf/vwapj/cpc-2-0-03-i5.pdf/\\$file/cpc-2-0-03-i5.pdf](https://www.ic.gc.ca/eic/site/smt-gst.nsf/vwapj/cpc-2-0-03-i5.pdf/$file/cpc-2-0-03-i5.pdf).

ISED requires the proponent to consult and obtain land-use authority concurrence in writing prior to moving forward with a proposed installation. The Municipality of West Elgin has not established their own policy for establishing telecommunication sites but was consulted while following ISED's Default Public Consultation Process for this proposed installation.

Land-Use Authority Consultation

Submitted an information package on May 1, 2020 to provide the Municipality of West Elgin with the following:

- Proposed Site Details
- Site Sketch
- Photo Rendering
- Co-location Opportunities Considered
- Federal Requirements
- Public Consultation Material

Lower Thames Valley Conservation Authority (LTVCA)

The proposed tower is located within the LTVCA permit control area. The LTVCA reviewed the proposed location, provided an approximate top of bank and 15m set back aerial image and concluded a permit would not be required as the proposed tower is located greater than 15m from the top of bank. Confirmation email included in this information package.

County of Elgin

An entrance permit application has been submitted and paid for the proposed entrance of the proposed 45m lattice tower site. The County advised no issues or concerns with the entrance and the permit will be issued once the contractor information is provided along with insurance. This will be obtained prior to installation as we must receive concurrence before tendering and awarding the work.

ISED - Default Public Consultation Process

- Mail Notification
 - ISED requires a mail notification to be sent to adjacent property owners and neighbouring land-use authorities within 3 times height of tower ($3 \times 45\text{m} = 135\text{m}$), measured from base of tower. A mail notification was sent on May 4, 2020 to two property owner using the mailing list provided by the Municipality.
- Public Notice
 - A public notice was published in *West Elgin Chronicle* on May 7, 2020.
- The notifications provided a minimum of 30 days' for residents to make a written submission or request of additional information.
- Last day to receive submissions on this proposal was June 8, 2020.

Public Consultation Correspondence Summary

To date no submissions have been received for the proposed 45m lattice tower site.

Request for Concurrence

A total of two property owners within 135m of the proposed 45m lattice tower site were directly invited by mail notification and the general public were invited by a public notice published in the local newspaper to participate in this consultation process by making a submission. No submissions received during the consultation process or to date.

Provided there are no municipal concerns to address we are requesting on behalf of Xplornet Communications Inc. to receive letter of concurrence from the Municipality of West Elgin for the proposed 45m lattice tower site at 13990 Colley Road, Rodney as described in the information package submitted on May 1, 2020.

Sincerely,

Jay Lewis

Real Estate & Municipal Affairs
Forbes Bros. Ltd.

