



Elgin County Council
Committee of the Whole Meeting
Minutes

March 10, 2026, 9:30 a.m.
Council Chambers
450 Sunset Drive
St. Thomas ON

Members Present: Warden Dominique Giguère
Deputy Warden Grant Jones
Councillor Ed Ketchabaw
Councillor Mark Widner
Councillor Andrew Sloan
Councillor Todd Noble
Councillor Mike Hentz
Councillor Richard Leatham

Members Absent: Councillor Jack Couckuyt (with notice)

Staff Present: Blaine Parkin, Chief Administrative Officer/Clerk
Nicholas Loeb, Director of Legal Services
Jennifer Ford, Director of Financial Services/Treasurer
Peter Dutchak, Director of Engineering Services
Mat Vaughan, Director of Planning and Development
Holly Hurley, Director of People & Culture
Joe Anne Holloway, Director of Homes and Seniors Services
Katherine Thompson, Manager of Administrative Services/Deputy Clerk
Jenna Fentie, Legislative Services Coordinator
Stefanie Heide, Legislative Services Coordinator

1. Meeting Call to Order

The meeting was called to order at 10:34 a.m. with Warden Giguère in the chair.

2. Approval of Agenda

Resolution Number: CW26-23

Moved by: Councillor Noble
Seconded by: Councillor Hentz

RESOLVED THAT the agenda for the March 10, 2026 Committee of the Whole Meeting be approved as presented.

Motion Carried.

3. Adoption of Minutes

Resolution Number: CW26-24

Moved by: Deputy Warden Jones
Seconded by: Councillor Leatham

RESOLVED THAT the minutes of the meeting held on February 24, 2026 be adopted.

Motion Carried.

4. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

5. Members' Motions

None.

6. Reports of Council, Staff or Outside Boards

6.1 Legislative Services Coordinator - ADM 26-09 2026 Sponsorship Application Submissions

The Legislative Services Coordinator presented the 2026 sponsorship application submissions to the Elgin County Grants & Sponsorships Program for the Committee's review.

Resolution Number: CW26-25

Moved by: Deputy Warden Jones

Seconded by: Councillor Widner

RESOLVED THAT Option B be selected as the preferred funding allocation method for the sponsorships stream of the Elgin County Grants and Sponsorships Program for 2026.

Motion Carried.

6.2 Legislative Services Coordinator - ADM 26-10 2026 Grant Application Submission – Menno Lodge of Aylmer

The Legislative Services Coordinator presented the report that details the grant request received from Menno Lodge of Aylmer.

Resolution Number: CW26-26

Moved by: Councillor Widner

Seconded by: Councillor Ketchabaw

RESOLVED THAT the grant funding request in the amount of \$200,000 submitted by Menno Lodge be approved.

Motion Defeated.

6.3 Director of Engineering Services - ENG 26-05 County Road By-Law Updates

The Director of Engineering Services presented the report that recommends updates to the Consolidating Road By-Law and the Reduced Load Limits (Half Load Roads) By-Law.

Resolution Number: CW26-27

Moved by: Deputy Warden Jones

Seconded by: Councillor Hentz

RESOLVED THAT an updated by-law establishing the County roads system be adopted, and

THAT an updated by-law establishing reduced load limits on various County Roads between March 1 and April 30 annually, be adopted.

Motion Carried.

6.4 Director of Engineering Services - ENG 26-06 County Asset Transfer Protocol

The Director of Engineering Services presented the report that seeks direction and approval to develop a funding schedule to facilitate County road asset transfers.

Resolution Number: CW26-28

Moved by: Councillor Ketchabaw
Seconded by: Deputy Warden Jones

RESOLVED THAT staff engage Local Municipal Partners in a dialogue regarding the transfer protocol associated with the transfer of 21.12km of County Roads to their respective local jurisdiction; and

THAT staff report back to Committee of the Whole on the results of this dialogue.

Motion Carried.

7. Adjournment

Resolution Number: CW26-29

Moved by: Councillor Widner
Seconded by: Deputy Warden Jones

RESOLVED THAT we do now adjourn at 11:34 a.m. to meet again on March 24, 2026 at 9:30 a.m.

Motion Carried.



Blaine Parkin,

Chief Administrative Officer/Clerk.



Dominique Giguère,

Warden.