

Board of Directors Meeting

MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph Ridgetown Campus at 2:10 P.M. on Thursday, February 20, 2020. The following directors were in attendance: L. McKinlay, T. Thompson, M. Hentz, J. Frawley, C. Cowell, S. Hipple, R. Leatham and A. Finn. J. Wright, P. Tiessen, S. Emons and K. Ainslie sent their regrets.

1. First Nations Acknowledgement

M. Peacock read the First Nations Acknowledgement to the Board of Directors and guests.

2. Call to Order

3. Adoption of Agenda

Motion: AGM-2020-01

1. A. Finn – T. Thompson

Moved that the agenda be adopted as presented.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Chair's Remarks

The Chair, Linda McKinlay, provided remarks on accomplishments and challenges in 2019.

The Chair welcomed the members, staff and guests to the Conservation Authority's 2020 Annual General Meeting. The Chair welcomed the Board of Director members present and noted members not able to attend.

In attendance:

Trevor Thompson, Municipality of Chatham-Kent

Amy Finn, Municipality of Chatham-Kent

Mike Hentz, Municipality of Dutton Dunwich

Jeannie Frawley, Municipality of Middlesex Centre

Sandi Hipple, Municipality of Strathroy-Caradoc

Christa Cowell, Municipality of Southwest Middlesex

Richard Leatham, Municipality of West Elgin

Regrets sent:

John Wright, Municipality of Chatham-Kent

Paul Tiessen, Municipality of Leamington

Sarah Emons, Township of Southwold

Kimble Ainslie, City of London

6. Introduction of Guests

Chair, Linda McKinlay, introduced the guests present at the meeting.

- Bruce McAllister, Guest Speaker, Municipality of Chatham-Kent
- Sandy Kalabalikis, Municipality of Chatham-Kent
- Spencer Pray, Municipality of Chatham-Kent
- Laura Poland, Baker Tilly
- Tom Bain, Mayor, Lakeshore
- Dan McKillop, LTVCF Director, Former Board Member
- Gayle Bogart, Ska-Nah-Doht Village Advisory Committee, Former Board Member
- Allan Bogart, guest
- Bill Bruinink, Ska-Nah-Doht Village Advisory Committee
- Darcy Fallon, Ska-Nah-Doht Village Advisory Committee
- Joe Pinsonneault, Wheatley Two Creeks Association
- Kelly Riley, Chippewas of the Thames First Nations, Guest Speaker
- Emma Young, Senior Environmental Officer, Chippewas of the Thames First Nations
- Shawnacey Williams, Chippewas of the Thames First Nations
- Brandon Doxtator, Environment and Consultation Coordinator, Oneida Nation of the Thames
- H Grant Doxtator, Elected Councillor, Oneida Nation of the Thames
- Brian McDougall, General Manager, St. Clair Region Conservation Authority
- Genevieve Champagne, accepting award on behalf of Dianne Flook, Award Winner
- Margaret Hulls, Award Winner
- Mary Gillett, guest
- Don Hector, Chatham-Kent Children's Water Festival Coordinator
- Sheila Simpson, Sheila Simpson & Associates
- Valerie Brannis, LENS LA
- Barry Callow, Oneida Nation of the Thames

7. Approval of Previous Meeting Minutes

Motion: AGM-2020-02

2. S. Hipple – C. Cowell

Moved that the Board of Directors minutes for the December 12, 2019 meeting be approved as presented.

CARRIED

8. Business Arising from the Minutes

None Declared.

9. Presentations

9.1) Flood Presentation, present by Mr. Jason Wintermute

J. Wintermute provided a Power Point Presentation on the 2019 flood season, and for events that occurred within the first month of 2020, to the Board of Directors.

9.2) 2019 Annual Report, present by Ms. Bonnie Carey

B. Carey provided a Power Point Presentation on the 2019 LTVCA programs and events to the Board of Directors.

10. Business for Approval

10.1) 2019 Annual Report

Motion: AGM-2020-03

3. A. Finn – S. Hipple

Moved that the LTVCA's 2019 Annual Report be approved as presented.

CARRIED

10.2) 2019 Audited Financial Statements, presented by Ms. Laura Poland

Ms. Laura Poland, representative of Baker Tilly CK, presented the 2019 Audited Financial Statements to the Board of Directors.

Motion: AGM-2020-04

4. M. Hentz – C. Cowell

Moved that the LTVCA's 2019 Audited Financial Statements be approved as presented.

CARRIED

10.3) Election of Officers

Motion: AGM-2020-05

5. C. Cowell – T. Thompson

Moved that Mark Peacock chair the LTVCA's 2020 elections.

CARRIED

Mr. Mark Peacock assumed the chair for the elections, declared all elected offices, positions and appointments vacant, and outlined the voting procedures to the Board of Directors.

Mr. Peacock requested a motion to appoint B. McDougall and L. Poland as scrutineers.

Motion: AGM-2020-06

6. M. Hentz – A. Finn

Moved that B. McDougall and L. Poland be appointed as scrutineers for the purpose of the elections.

CARRIED

a) Chair

Mr. Peacock called for nominations for Chair of the LTVCA for 2020.

T. Thompson nominated L. McKinlay

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2020-07

7. J. Frawley – A. Finn

Moved that nominations be closed.

CARRIED

L. McKinlay was declared to be elected as Chair.

b) Vice-Chair

Mr. Peacock called for nominations for Vice-Chair of the LTVCA for 2020.

R. Leatham nominated **T. Thompson**

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2020-08

8. S. Hipple – J. Frawley

Moved that nominations be closed.

CARRIED

T. Thompson was declared to be elected as Vice-Chair.

c) Personnel & Finance/Executive Committee (3 members to be elected)

Mr. Peacock called for nominations to the Personnel & Finance/Executive Committee for 2019.

L. McKinlay nominated **R. Leatham, C. Cowell and P. Tiessen**

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2020-09

9. A. Finn – M. Hentz

Moved that nominations be closed.

CARRIED

R. Leatham, C. Cowell & P. Tiessen were declared members of the Personnel & Finance/Executive Committee.

d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)

Mr. Peacock called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2020.

S. Hipple nominated **S. Emons, J. Frawley and M. Hentz**

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2020-10

10. R. Leatham – C. Cowell

Moved that nominations be closed.

CARRIED

S. Emons, J. Frawley & M. Hentz were declared members of the Ska-Nah-Doht Village Advisory Committee.

- e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair and Vice-Chair are ex-officio.

Mr. Peacock called for nominations for the Ice Management Committee of the LTVCA for 2020.

J. Frawley nominated J. Wright

Mr. Peacock called twice more for nominations. There being no further nominations,

Motion: AGM-2020-11

11. C. Cowell – A. Finn

Moved that nominations be closed.

CARRIED

J. Wright was declared a member of the Ice Management Committee, along with the Chair and Vice Chair.

Mr. Peacock congratulated those elected and turned the chair over to L. McKinlay, the Chair for 2020, to continue with the rest of the meeting.

10.4) 2021 Budget and Levy

T. Casier presented the 2020 Budget and Levy.

Motion: AGM-2020-12

12. C. Cowell – T. Thompson

That the non-matching levy of \$1, 380, 990 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

A recorded weighted vote followed with all members voting in favour of the motion.

CARRIED

Motion: AGM-2020-13

13. A. Finn – T. Thompson

That the 2020 proposed budget totalling \$3,304, 046 be adopted as presented, and that the matching levy of \$82,467 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

CARRIED

10.5) Appointment of Auditor

Motion: AGM-2020-14

14. C. Cowell – M. Hentz

Moved that the firm of Baker, Tilly CK, LP be appointed as the Lower Thames Valley Conservation Authority's auditor until the next Annual Meeting in February 2021.

CARRIED

10.6) Appointment of Bank

Motion: AGM-2020-15

15. A. Finn – S. Hipple

Moved that the Canadian Imperial Bank of Commerce be appointed as the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2021.

CARRIED

10.7) Appointment of Solicitor

Motion: AGM-2020-16

16. C. Cowell – R. Leatham

Moved that the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2021.

CARRIED

10.8) Authorization to Borrow

Motion: AGM-2020-17

17. M. Hentz – A. Finn

Moved that the Authority Chair or Vice-Chair and the CAO/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

10.9) Appointment to Conservation Ontario

Motion: AGM-2020-18

18. C. Cowell – J. Frawley

Moved that the Chair be appointed as Voting Representative; and CAO / Secretary-Treasurer as first Alternative to Conservation Ontario council.

CARRIED

10.10) 2020 Board of Directors Meeting and 2021 Annual General Meeting Schedule

Thursday, April 16, 2020 – 2:00-4:00 pm, Administration Board Room

Thursday, June 18, 2020 – 2:00-4:00 pm, location to be determined

Thursday, August 20, 2020 – 2:00-4:00 pm, location to be determined

Thursday, October 15, 2020 – 2:00-4:00 pm, Administration Board Room

Thursday, December 10, 2020 – 2:00-4:00 pm, Administration Board Room

Thursday, February 18, 2021 – 2:00-4:00 pm, Willson Hall, University of Guelph Ridgetown Campus

Motion: AGM-2020-19

19. C. Cowell – A. Finn

Moved that the meeting schedule for 2020 and the Annual General Meeting for 2021 be endorsed as presented.

CARRIED

11. Business for Information

- 11.1) Water Management
- 11.2) Regulations and Planning
- 11.3) Conservation Areas
- 11.4) Conservation Services
- 11.5) Communications, Outreach and Education
- 11.6) Joint Health and Safety Committee Meeting Minutes
- 11.7) Wheatley Two Creeks Association Meeting Minutes – Dec 5, 2019 & Feb 6, 2020
- 11.8) CAO's Report

Motion: AGM-2020-20

20. C. Cowell – S. Hipple

Moved that the Business for Information from 11.1) through to 11.8) be received for information as presented.

CARRIED

12. Correspondence

- 12.1) Dutton Dunwich Council Resolution in support of conservation authorities
- 12.2) Southwold Council Resolution in support of conservation authorities
- 12.3) Chatham-Kent Council Resolution in support of conservation authorities
- 12.4) Strathroy-Caradoc Council Resolution in support of conservation authorities
- 12.5) Southwest Middlesex Council Resolution in support of conservation authorities
- 12.6) Resolution aims to highlight importance of conservation authorities
- 12.7) High water levels are wreaking havoc in the Great Lakes
- 12.8) Time to be smart about flooding

Motion: AGM-2020-21

21. M. Hentz – C. Cowell

Moved that Correspondence items from 12.1) through to 12.8) be received for information as presented.

CARRIED

13. Events Calendar

Motion: AGM-2020-22

22. A. Finn – J. Frawley

Moved that the Events Calendar be received for information as presented.

CARRIED

14. Other Business

None declared.

15. Adjournment

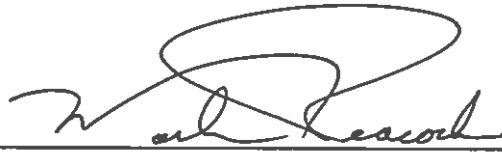
Motion: AGM-2020-23

23. A. Finn – S. Hipple

Moved that the meeting be adjourned.

CARRIED

Linda McKinlay
Chair



Mark Peacock, P.Eng.
CAO/Secretary-Treasurer