



## MUNICIPALITY OF **West Elgin**

### Staff Report

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**Report To:** Council Meeting

**From:** Lee Gosnell, Manager of Operations & Community Services

**Date:** 2020-08-13

**Subject:** July 2020 – Monthly Report

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#### **Recommendation:**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

#### **Purpose:**

To provide West Elgin Council with an update on operations completed during the month of July.

#### **Background:**

Parks and Recreation – Site preparation was completed at Miller Park for new playground equipment located next to the pavilion. Installation will begin in mid-July and should take approx. 3-4 weeks. Hot weather brought many residents to the West Elgin pool. Aqua-fit classes, open swims and family swims are being well attended. The guard staff are doing an excellent job of maintaining a safe facility through a regular routine of screening and proper disinfection. Unfortunately, due to the uncertainty around COVID-19, swimming lessons will not run during the 2020 season. I hope that the situation has improved by next season and lessons can be taught, as the guards miss this aspect of the pool just as much as the kids. Jeremy Conway attended a Certified Pool Operator course in London during July to renew his certification. Adam Ecker and Dave Clements will be attending the same course in mid-August. Parks staff are focusing on outdoor green space, flowers and the municipal beach, as most indoor facilities are still closed. Water samples are taken weekly and there have been no adverse conditions reported to date. The beach has been very busy due to the hot weather and additional garbage cans were added to help with the extra volume of trash. Staff were busy developing rental agreements for municipal parks and facilities, as there has been some interest for a return to use. Arena scheduling is also underway, with a report on ice availability and possible operating scenarios being prepared for the board meeting in August.

Public Works – Roadside mowing continued throughout the month of July and the students were weed whipping around the signs and guiderail. Staff completed painting of all stop blocks in the municipality as per the County agreement. Johnston Bros. Ltd. started applying maintenance gravel to the roads in July. It was a late start this year due to the weather and other contractual obligations but should be completed by the end of August. Public works crews assisted with water repair work in West Lorne and at the Port Glasgow Trailer Park. Scrap steel operations were taken over 'in house' last month with the departure of the former contractor. Our new landfill attendant is doing an excellent job at keeping the transfer site area clean, even with the added responsibility of loading the new steel bins. Staff spent the last week of July delivering approx. 2300 recycling bins to rural residents in preparation for the August 3 implementation of municipal wide collection. Recycling information and any special instructions for placement were left in the resident's mailbox.

During continued inspections in July, it was determined that the concrete and clay, which was placed along shoreline below PGTP, has been holding well. It was also brought to the municipality's attention that additional clean concrete has become available, which could be utilized to help reinforce the largest of many piers, located along this stretch of beach. It would be most advantageous to complete this work before seeding the clay, so as not to disturb the new vegetation. Paperwork has been sent to LTVCA to see if this extra work can be completed under an addendum to the original permit. The Manager of Operations & Community Services will schedule this operation once approval has been granted. With vacation time limited during the winter months, many of the public works operators took advantage of the favorable weather conditions to use up some holidays during the month of July.

Utilities – Summer season is typically the busiest for locates and this year is no exception. Our staff are processing many requests daily, while also keeping up with regular water/sewer operations. This would include water repairs/new service installations, sewer/drain concerns, and routine system maintenance. Capital work got underway on two water projects in West Elgin. Cope construction began replacement of the cast iron water main behind the Rodney Library and A-Xcavating returned to Chestnut Street in West Lorne to complete last year's water main extension project on Wood and Chestnut Streets. Both of these projects should wrap up by late August, when the Todd Place water main replacement project is scheduled to get underway. Capson Electric was at the West Lorne Complex in July installing new LED lighting throughout the building. This work was completed under a lighting retrofit program, and has huge economic benefit based on the type and number of fixtures replaced.

**Report Approval Details**

Document Title:	July 2020 - Monthly Report - 2020-09-Operations Community Services.docx
Attachments:	
Final Approval Date:	Aug 11, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott