



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting
From: Jeff McArthur, Fire Chief
Date: 2020-10-08
Report: 2020-07
Subject: Training Room Furniture

Recommendation:

That West Elgin Council has no objections on the current table in the Rodney Training Room being considered surplus and replaced with smaller tables and chairs for a more conducive training room layout and learning environment.

Purpose:

To recommend a realignment of furniture in the fire department training room in order to create an improved layout for training and meeting purposes.

Background:

Several years ago, a boardroom style table was purchased by the Municipality and placed in the training room in the Rodney station. While it functions well for small meetings, a redesign of the room to accommodate regular fire department training is recommended. This would include removing the large boardroom table and office chairs in favour of classroom type tables and chairs.

The boardroom table and office chairs could be used elsewhere within the Municipality, donated, or sold. Tables and chairs already owned by the Municipality would be utilized.

Financial Implications:

No notable financial implications.

Policies/Legislation:

N/A

Report Approval Details

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|----------------------|---|
| Document Title: | Training Room Furniture - 2020-07-Fire.docx |
| Attachments: | |
| Final Approval Date: | Oct 5, 2020 |

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott