



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting
From: Heather James, Planner
Date: 2020-10-22
Subject: Seaside Waterfronts Inc. Public Meeting Update

Recommendation:

That West Elgin Council hereby receives the report from Heather James regarding the Seaside Waterfronts Inc. public meeting update; and,

That West Elgin Council hereby directs staff to proceed with scheduling the public meeting at the West Elgin Recreation Centre on November 23, 2020 at 7:00 p.m.

Purpose:

The purpose of this report is to provide Council with an update on scheduling a public meeting for the joint draft plan of subdivision/zoning by-law amendment and Municipal Class Environmental Assessment for Seaside Waterfronts Inc..

Background:

At the August 27, 2020 Council meeting, Gary Blazak, planning consultant for Seaside Waterfronts Inc. submitted a letter to Council requesting for a joint public meeting for the draft plan of subdivision/zoning by-law amendment and Municipal Class Environmental Assessment. Due to the current provincial gathering limits of 50 persons, Council agreed to the public meeting; however they requested that the meeting be in a hybrid format, in-person and virtual, the developer pay for any required equipment, technology, etc. required for the meeting and provide a test run of the meeting with staff prior to scheduling the meeting.

Since the August 27, 2020 Council meeting, Seaside has also hired Caroline Baker, planning consultant as well as Stream Studio (www.streamstudio.ca), both based out of Stratford, Ontario. Stream Studio is a digital event production company that specializes in video broadcast and recording, live stream and virtual events and live event and audio/video production. On October 15, 2020, a test run of the public meeting meeting was held with staff, Stream Studio employees and Ms. Baker. After the test run, West Elgin staff are confident the public meeting can proceed successfully in a hybrid format.

Specifically, the meeting will have three support employees from Stream Studio who will be video recording/livestreaming the meeting to our municipal Zoom account, moderating the meeting between in-person and virtual and one other to provide additional support. A support employee from Stream Studio will be video recording/livestreaming, with the camera panning between council and those presenting. Ms. Baker and Mr. Blazak will also be attendance. Each Councillor will have a wireless microphone that will be connected into a sound system that both those attending in-person and virtual will be able to hear. In-person participants will be able to come up to a microphone at distance of 6 feet away and ask questions that those attending in-person and

virtually can hear. A stationary camera will also be set up and connected into a laptop where those asking questions in-person can be seen by those attending virtually. A screen and projector will be setup in the room so those attending in-person can see reports being presented and any maps and drawings. An order for how the meeting is to be run will be prepared prior to the meeting and will be presented at the meeting.

Financial Implications:

None.

Policies/Legislation:

None.

Report Approval Details

Document Title:	Seaside Waterfronts Inc.docx
Attachments:	
Final Approval Date:	Oct 20, 2020

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott