



## MUNICIPALITY OF **West Elgin**

### Staff Report

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**Report To:** Council Meeting  
**From:** Jana Nethercott, Clerk  
**Date:** 2020-12-17  
**Subject:** Privacy Breach Policy

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#### **Recommendation:**

That West Elgin Council hereby receives the report from J. Nethercott, Clerk Re: Privacy Breach Policy; and

That West Elgin Council hereby adopt the Privacy Breach Policy as presented.

#### **Purpose:**

The purpose of this report is to provide Council with a draft of a Municipal Privacy Breach Policy for their review.

#### **Background:**

The Municipality of West Elgin staff recently underwent training on Municipal Information and Protection of Privacy Legislation and Privacy Breaches. During this training it was suggested that all public sector organizations should have a privacy breach response plan and or policy and therefore this policy was developed.

#### **Financial Implications:**

N/A

#### **Policies/Legislation:**

Municipal Freedom of Information and Protection of Privacy Act