

Request for Waiver of Rental Fees.

By completing this form you are requesting the waiver of rental fees for the West Elgin Recreation Centre, West Lorne Community Complex meeting room and Pavilions (Miller park and Port Glasgow Trailer Park Pavilions) until December 31, 2021.

The booking process will remain the same. Facility User Contract will need to be signed. A Certificate of Insurance will need to be provided.

Organization Name *

TOPS ON 0792 West Lorne

Representative's Name *

Linda Van Raay

Main method of Contact *

☐ Phone Number

☒ Email Address

Phone Number

[REDACTED]

Email Address *

[REDACTED]

Please select the facility you are requesting the waiver of usage fees.

☐ West Elgin Recreation Centre

☒ West Lorne Community Complex Meeting Room

☐ Miller Park Pavilion

☐ Port Glasgow Trailer Park Pavilion

Reason for waiver of rental fees

We are a non-profit organization with a very small membership and an equally small cash flow. The rent being asked for is more than twice the amount we take in and we have operating expenses to cover as well. If we have to pay rent, we would either have to fold or find another venue, which is almost impossible to find one that's centrally located like this one.

Date of Requested Fee Waiver.

☐ One Time Rental

☒ Multiple Rental Dates

Please state Multiple Rental Dates.

Every Wednesday from 6:00 to 7:30 PM.

By the way, below it says we request a waiver of fees until Dec. 31, 2020. Since we aren't being asked to pay anything until the new year, shouldn't it say Dec. 31, 2021? That is the time frame I am filling this out for.

We hereby request a waiver of usage fees for the above stated facility until December 31, 2021. We understand the booking process will remain the same. *

☒ Clicking this box you agree to the above statement and all terms and conditions associated.

Date

2020-12-23



OFFICE USE ONLY

Date



Council Approval

☐ Received

Clerk Signature