



# Municipality of West Elgin

## Minutes

### West Elgin Community Centre Board of Management

December 9, 2020, 9:00 a.m.  
West Elgin Community Centre

**Present:** Duncan McPhail  
Alphonse Willie  
Ken Loveland  
Jim Hathaway

**Staff Present:** Lee Gosnell, Manager of Operations and Community Services  
Emily Jocius  
Adam Ecker, Recreation Supervisor

**1. Call to Order**

Chair K. Loveland called the meeting to order at 9:03 a.m.

**2. Adoption of Agenda**

**Moved:** Alphonse Willie

**Seconded:** Jim Hathaway

That West Elgin Community Centre Board of Management hereby adopts the Agenda as presented.

**Carried**

**3. Disclosure of Pecuniary Interest**

No disclosures

#### **4. Minutes**

**Moved:** Jim Hathaway

**Seconded:** Duncan McPhail

That West Elgin Community Centre Board of Management Committee adopt the minutes of November 17, 2020 as circulated and printed.

**Carried**

#### **5. Business Arising from Minutes**

No business arising from the minutes.

#### **6. Financials**

L. Gosnell, the Manager of Operations and Community Service reported on the Arena financials as of November 30, 2020. L. Gosnell spoke specifically on Note 2 Ice Rentals as the ice rentals showed the largest increase since the last financial update.

That West Elgin Community Centre Board of Management hereby receive and file the Financials as of November 30, 2020.

#### **7. Staff Reports**

##### **7.1 Operational Update**

Operational Agreement between West Elgin and Dutton Dunwich. This agreement was formed in 2004 and has only had minor updates preformed in 2019. L. Gosnell spoke on section 2.2 of the agreement stating the number of persons able to sit on the committee from each council and respective organizations. Additional names will be put forth at the January meeting for new or returning members.

The West Elgin Community Centre Board of Management received information on a new hire for the Parks and Recreation Operators Position. Michael Aers was hired to assist in operations in the parks and recreation division.

SWPH- Red Stage

Increase in COVID-19 cases across Southwestern Public Health may change the outlook at the Arena. L. Gosnell reported on the increase in numbers could move our public health unit to the "Red Stage" in the Provinces Covid-19 response framework: keeping Ontario safe and open.

L. Gosnell spoke on the changes of the current operations as the new stage would only allow 10 skaters on ice only working on skill development. The verbal plan presented by L. Gosnell showed that additional time would be needed if the two major user groups were to continue. J. Hathaway gave a report on the West Elgin Skating Club Presidents thoughts on the change. The change would affect the number of skaters allowed on ice but if there is additional ice to book and parents are open to this change then they are prepared to move forward with the new restrictions. A. Willie will report back with West Lorne Minor Hockey Boards decision on Red Stage of Ontario's COVID-19 response framework: keeping Ontario Safe and Open.

L. Gosnell also stated that a change to the price of ice time due to limited number of skaters on ice was a possibility. The board motioned a vote to accept the daytime Non-Prime ice rate for the 28 days that the health unit could be in the "Red Stage"

**Moved:** Jim Hathaway

**Seconded:** Duncan McPhail

The West Elgin Community Centre Board of Management accepts the day time Non-Prime ice rate to be set of 28 days if Southwestern Public Health moves to the Red Stage of the Covid-19 response framework: keeping Ontario Safe and Open.

**Carried**

## **7.2 Program Update**

The West Elgin Community Centre Board of Management received a verbal update on the current programming. L. Gosnell spoke on the arena operating 7 days a week. Adult skate taking place on Tuesday and Thursday weekly from 2-3 p.m. Public skating runs on Saturday from 2-3 p.m. On December 5th the registration had reached maximum limits of 40 persons able to attend. As all patrons are following guidelines and public skate is well attended additional skating times may be implemented.

## **7.3 Storage Rooms**

The West Elgin Community Centre Board of management received a verbal update from A. Ecker, Recreation Supervisor on the Storage rooms at the West Elgin Community Centre. The storage rooms allow each minor sports association store additional items such as pucks, sweaters, and

skating uniforms. The storage rooms are small with small electric heaters inside. The West Elgin Skating Club storage room does have a second door which temperature is frequently changing due to skating coaches going in and out of the room as well as wanting to prevent mold from ruining the skating costumes, and props. A current solution of changing the thermostat only when coaches are in the room and turning it back down to 10 degrees after the practice is over. A. Ecker will be placing thermometers under the bleachers to see the amount of heat that is reaching the items in additional storage. A report will be shown at the next meeting with the thermometer readings and a solution to the storage room heaters.

J. Hathaway also commented on the ice resurfacing conditions. Bingo dabbers used to mark additional skating drills on the ice surface can create a slick surface if the operator does not cut enough ice off. A. Ecker mentioned that the slick surface was caused due to not enough ice begin cut. A follow up email will be sent from the Recreation Supervisor regarding the ice resurfacing and how this situation has been mitigated.

#### **7.4 2021 Meeting Dates**

**Moved:** Duncan McPhail

**Seconded:** Jim Hathaway

That the West Elgin Community Centre Board of Management approves the following meeting dates for the year 2021:

January 13

February 10

March 10

April 14

August 11

September 8

October 13

November 10

December 8

**Carried**

**8. Adjournment**

That the West Elgin Community Centre Board of Management hereby adjourn at 10:30 a.m. to meet again on January 13, 2021 or at the call of the Chair.

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Ken Loveland, Chair

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Emily Jocius, Recording Secretary