



MUNICIPALITY OF West Elgin

Community Grant Application Form

Name of Application / Organization / Service Club / Community Group West Lorne and Community Horticultural Society		
Contact Person	Jim Hathaway	Position held in organization President
Mailing Address	24322 Silver Clay Line	Telephone / Cell Phone # 519-785-1100 office 519-636-1441 cell
Email Address	hathaway@on.aibn.com Website	

Specifics of Event / Project / Program requesting funds Project. Centennial Garden Project. Purchase of a bench for public seating. The purchase of some sort / type of plaque to identify the generous donation from the Municipality, possibly in the garden area along with a plaque to be installed or mounted inside the Complex. We would also like to identify the businesses and individuals who generously donated funds to get this project up and going. Without this support the Society would not have been able start our proposed idea to help beautify the main intersection of West Lorne.	
Total Project Budget The cost for these items mentioned above is \$2,000.00 to complete the funding for this Centennial Garden Project.	
Amount of Funds requested from the Municipality (For in-kind requests, please provide the monetary equivalent of the grant request) We are requesting funds of \$2,000.00. Invoices can be billed to the Municipality for the benefit of collecting the HST. The Society is prepared to fund raise to cover any additional costs.	
Have you applied to the Municipality for funding in the past?	Yes
Do you want to present your request to Council?	Yes

Community Grant Application Form

For Organizations / Service Clubs

Are you a non-profit organization?	Yes
Charitable registration number (if applicable)	N/A
Date of Incorporation	Est. 1920 celebrating 101 years 2021.
<u>Grant Category:</u> Youth / Senior Event Community Beautification Arts, Culture & Heritage Tourism Development Community Special Event Capital Funding for a Specific Project Other – one time grant request	Community Beautification.
<p>Please provide a brief history of your organization and indicate if it is incorporated as a non-profit organization.</p> <p>West Lorne and Community Horticultural Society established in 1920. Our mandate is to beautify the community, and educate the public. We provide a meeting place for the public to meet and hear guest speakers & to take part in workshops.</p> <p>We are 1 of 22 societies in District 10. We are over seen by the Ontario Horticultural Association.</p>	
<p>Is your group able to issue charitable tax receipts on its own?</p> <p>No</p>	
<p>What are the general objectives / services of your organization?</p> <p>Beautification of the town in which we live. Educate the public.</p>	
<p>In what geographical area does your organization operate?</p> <p>Municipality of West Elgin.</p>	
<p>Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.</p> <p>Yes. In 2020 we had 67 members. Volunteers at any one time would be 8 to 10 because of Covid-19. These events would be planting, weeding and working fund raising events.</p>	
<p>List the Executive Officers of your organization.</p> <p>Past President - John Bakker, President - Jim Hathaway, Vice President - Heather Bell, Secretary - Ann Honchell, Treasurer - Samm Okolisan.</p>	

Community Grant Application Form

Project Information

Please provide a brief description of the event, program or project. Include goals and timelines.

This request is to recognize the Municipality for the generous donation to the first stage of the project. Then to recognize the businesses & individuals who donated money to get the project to completion. These items mentioned would be installed in the spring of 2021 so people can enjoy the Centennial Garden. We would like to have a ceremony sometime after that to invite the council for some sort of opening or ribbon cutting.

If this is not a new project or initiative, please describe how it will enhance your program or increase participation and or volunteerism.

This should be the final stage of our Centennial Garden other than maintaining & the odd plant replacement.

What is the specific purpose that grant funds will be used for?

To cover the cost of items as mentioned above.

For in-kind requests, please provide details on type of request (ex. Materials, equipment, resources, etc.)

Please indicate what other sources of funding are supporting this Event / Program / Project.

We would be fund raising to help cover the cost of any amounts higher than previously mentioned.

Who will benefit from the purposed Event / Project / Program (ex. Children, seniors, etc.)

People of all ages. Everyone would be able to use the bench to take in the beautiful garden that was initiated by the West Lorne and Community Horticultural Society. Citizens would see the names of the Municipality & business on a plaque who help fund this project. These businesses also had the vision of beautifying the main intersection of West Lorne.



Wm McKenzie Ross' Sons Ltd.
 Phone: 519-352-7840
 335 Indian Creek Rd. E.
 Chatham, ON N7M 0M5

INVOICE

Date	Invoice #
2020-05-26	3248

Municipality of West Elgin
 P.O.Box 490,
 22413 Hoskin Line,
 Rodney, ON N0L 2C0

PAYMENT DUE UPON RECEIPT.
 Credit Card payments will be
 charged and extra 4%.
 Overdue payments will be
 charged 3% monthly.

P.O. No.	Terms	Project

Qty	Description	Rate	Amount
12	Hanging Baskets	44.00	528.00
12	Patio pots	35.00	420.00
2	6" pots Annuals	10.00	20.00
4	flats 1801 Annuals	32.00	128.00
4	flats seed Annuals	20.00	80.00
	Fertilizer	140.00	140.00

Accounts Payable		
Account Number	Amount	Tax
0-7010-7445	1316.00	171.08
all hanging baskets		
Total	1487.08	
Approval: <i>[Signature]</i>		

E-mail: rossflowers60@gmail.com

HST (ON)@13.0%
 Total Tax

Sales Tax Summary
 171.08
 171.08

**Please make cheques payable to:
 William McKenzie Ross' Sons Ltd.**

TOTAL \$1,487.08

West Lorne and Community
Horticultural Society

Financial Statements

For the year ended October 31, 2020

West Lorne & Community Horticultural Society
Financial Statements
For the year ended October 31, 2020

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FINANCIAL REVIEW CERTIFICATE

We certify that the statements of receipts & disbursements and assets & liabilities of the West Lorne & Community Horticultural Society, for the fiscal year ended October 31, 2020, are correct, and that our examination of the books and records of the Society included tests to ensure:

1. Cash receipts were correctly recorded;
2. Recorded vouchers were accurate and authentic;
3. Investment and similar assets which were recorded actually exist.

Date: December 9, 2020

Financial Reviewer: Melissa Wardell

Signature

A handwritten signature in cursive script, appearing to read 'M Wardell', written over a horizontal line.

Phone 519-762-3070

West Lorne & Community Horticultural Society
Balance Sheet
As At October 31, 2020

Assets		
Cash & Banks	\$	3,382.74
Total Assets		<u>\$ 3,382.74</u>
Liabilities		
Accrued Liabilities	\$	129.95
Total Liabilities		<u>\$ 129.95</u>
Equity		
Retained Earnings	\$	3,311.53
Current Year Profit (Loss)	\$	(58.74)
Total Equity		<u>\$ 3,252.79</u>
Total Liabilities & Equity		<u>\$ 3,382.74</u>

Prepared Without Audit By
Mel's Accounting & Tax Service Inc
November 6, 2019

West Lorne & Community Horticultural Society
Profit & Loss
For the Year Ended October 31, 2020

Income		
Grants/Donations	\$	1,502.00
Events	\$	807.33
Memberships	\$	632.00
Total Income	\$	2,941.33
Expenses		
Office & Accounting	\$	244.85
Events & Meetings	\$	780.99
Interest & Bank Charges	\$	60.00
Advertising	\$	480.57
Supplies & Plants	\$	440.75
Fees & Dues	\$	879.91
Donations & Bursaries	\$	113.00
Total Expenses	\$	<u>3,000.07</u>
Net Income (Loss)	\$	(58.74)

Prepared Without Audit By
Mel's Accounting & Tax Services Inc.
November 6, 2019

West Lorne & Community Horticultural Society
Notes to the Financial Statements
For the year ended October 31, 2020

1. CONSTITUTION AND ACTIVITIES OF THE ENTERPRISE

The company operates mainly as a Not-for-profit company.

2. SIGNIFICANT ACCOUNTING POLICIES

FIXED ASSETS:

Depreciation of fixed assets is calculated on the diminishing balance method.