



MUNICIPALITY OF
West Elgin

Staff Report

Report To: Council Meeting
From: Magda Badura, CAO/Treasurer
Date: 2021-02-11
Subject: Education Reimbursement Policy

Recommendation:

That West Elgin Council hereby receives the report from Magda Badura, CAO/Treasurer re: Education Reimbursement Policy; and
That West Elgin Council hereby directs staff to bring forward a by-law to adopt Education Reimbursement Policy at the next Council meeting.

Purpose:

The purpose of this report is to provide Council with an opportunity to review a proposed Education Reimbursement Policy and provide feedback to staff.

Background:

West Elgin Council requested that staff develop and education reimbursement policy and process for staff in December of 2020. Staff researched a number of municipal policies regarding educational reimbursement for staff and developed the attached proposed policy and procedure.

The policy provides clear guidelines for staff apply for continuing education and how to receive reimbursement for these courses.

Financial Implications:

N/A