



MUNICIPALITY OF **West Elgin**

Staff Report

Report To: Council Meeting

From: Lee Gosnell, Manager of Operations & Community Services

Date: 2021-02-11

Subject: January 2021 – Monthly Report

Recommendation:

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

Purpose:

The purpose of this report is to provide Council with an update on activities within the Operations & Community Services department during the month of January.

Background:

Utilities

- The colder weather and snow reduced the number of locate requests received in last month. Staff kept up on the submitted requests as well as collecting final reads.
- On bad weather days, staff were able to work indoors hanging drywall in the small office space located at the Rodney water shop. Once completed, this will help isolate office equipment from the elements and make the area much easier to keep clean.

Parks and Recreation

- Staff have been alternating their time between arena maintenance and winter sidewalk clearing. More active winter weather in January required the trackless sidewalk plow to be out on multiple occasions.
- The canteen (kitchen area) at the arena has been cleaned out and the dressing rooms/warm room has received a fresh coat of paint.
- A new blower motor had to be installed in the HVAC unit at the arena and the Zamboni received a new set of studded tires.
- Tiny Tots started their program at the Recreation Center on January 4th. The arrangement is working well to this point and programming has continued throughout the current lockdown, which is approved under provincial regulation.

Public Works

- January had more active weather, with crews being involved in winter operations on 16 of 31 days. Increased operations also requires additional vehicle maintenance such as washing and greasing, as well as inevitable repairs.
- On clear days, staff spent much of their time on tree trimming and removal throughout the municipality

- A problem at the landfill required operators to adjust the layout of bins in the transfer site. It seems people were entering the landfill after hours and opening the back doors on the recycling bins in an effort to look for valuable items such as beer bottles or aluminum cans. This left a large mess on the ground behind the container. Bins have now been rearranged so they sit back to back, thus eliminating the possibility that doors can be opened.
- The West Elgin tree program kicked off on January 25, with years' species being Silver Maple and Black Cherry. The event was well received by residents in 2020 and has already had 150 applications for 2021. Orders can be placed up to 4pm on February 26, or until the allotted number of trees have all been spoken for.

Report Approval Details

Document Title:	January 2021 - Monthly Report - 2021-04-Operations Community Services.docx
Attachments:	
Final Approval Date:	Feb 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott