

Request for Waiver of Rental Fees.

By completing this form you are requesting the waiver of rental fees for the West Elgin Recreation Centre, West Lorne Community Complex meeting room and Pavilions (Miller park and Port Glasgow Trailer Park Pavilions) until December 31, 2021.

The booking process will remain the same. Facility User Contract will need to be signed. A Certificate of Insurance will need to be provided.

Organization Name *

Elgin County Library - West Lorne Branch

Representative's Name *

Courtney Kennedy

Main method of Contact *

☐ Phone Number

☒ Email Address

Phone Number

519-868-2388

Email Address *

ckennedy@elgin.ca

Please select the facility you are requesting the waiver of usage fees.

☐ West Elgin Recreation Centre

☒ West Lorne Community Complex Meeting Room

☐ Miller Park Pavilion

☐ Port Glasgow Trailer Park Pavilion

Reason for waiver of rental fees

The West Lorne Library Tax Clinic is run by a team of dedicated volunteers. It serves the needs of clients with a simple tax situation local to West Elgin and surrounding communities. It is a highly sought-after service...and it's free! We are thrilled to offer the program this year in a safe manner. Thank you for your time and consideration.

Date of Requested Fee Waiver.

☐ One Time Rental

☒ Multiple Rental Dates

Please state Multiple Rental Dates.

Every Tuesday and Friday from 10am-5pm throughout the months of March and April 2021.

First Date: Tuesday, March 2, 2021

Last Date: Friday, April 30, 2021

We hereby request a waiver of usage fees for the above stated facility until December 31, 2021. We understand the booking process will remain the same. *

☒ Clicking this box you agree to the above statement and all terms and conditions associated.

Date

2021-2-17

