



## Staff Report

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**Report To: Council Meeting**

**From: Lee Gosnell, Manager of Operations & Community Services**

**Date: 2021-03-11**

**Subject: February 2021 – Monthly Report**

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### **Recommendation:**

That West Elgin Council hereby receives the report from Lee Gosnell, Manager of Operations & Community Services for information purposes.

### **Purpose:**

To provide Council with an update on operations carried out during the month of February 2021

### **Background:**

#### Utilities

- Snowmelt during the latter part of February has generated an increase in locate requests, including the first phases of Furnival Road reconstruction.
- Water Valve identification markers have been ordered and will be installed once they arrive
- Review of the boiler systems at West Lorne's two wood flooring manufacturers has been completed and the required hardware has been ordered to properly meter water being used by the boilers. These upgrades should be installed and ready to use before the next water billing cycle.
- Additional duties included building maintenance, water reads, planning & development meetings and winter sidewalk operations.

#### Parks and Recreation

- Staff took advantage of the lack of people in the arena to complete painting projects in the dressing rooms, washrooms and warm room. The canteen area was also cleaned out.
- Persistent snowfall over the first 3 weeks of the month required many trips around Rodney and West Lorne with the trackless sidewalk plow. The blower was used on many of these days, as snowbanks were deep enough that the plow was less effective.
- Even though the Rec Center was closed to public use, the Tiny Tots program required staff to attend each day for cleaning purposes.

#### Public Works

- February was a busy month for winter maintenance on the roadways. Cold temperatures helped by a creating good depth of frost, which reduces damage to shoulders and gravel roads while making plowing operations safer. The downside to temperatures below -12 (which we had on many days) is the negative impact on salt effectiveness. Operators used

sand on these occasions, which provides traction and some melting capability while allow drifting snow to pass over without sticking.

- Staff kept busy between snow events on equipment maintenance and repair, the majority of which can be completed 'in house'.
- Warmer weather towards the end of the month allowed crews to cut wood and complete need sign repairs

Note – Department Supervisors also attended training sessions for the new City Wide – Maintenance Manager software being implemented this spring. This program will allow staff to track service requests, create work orders and add/update/review information for asset management purposes.

**Report Approval Details**

Document Title:	February 2021 - Monthly Report - 2021-08-Operations Community Services.docx
Attachments:	
Final Approval Date:	Mar 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Jana Nethercott